The Board of Education of the Hitchcock County Schools met October 13, 2025 at 7:00 PM in the Distance Learning Room at the high school in Trenton. Present were board members Scott, Webb, Cook, Melchert, Hagan, and Marks. Also present were Superintendent Sattler, Principal Wallace, Assistant Principal Erickson, Assistant Principal/Counselor McCarter, E. O’Byrne, L. Caddick, C. Rippen, D. Wimer and C. Hrnchir.

President Scott called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on Thursday, October 2, 2025.

Moved by Hagan; seconded by Marks to approve the October 2025 regular meeting agenda as presented. Aye votes Hagan, Marks, Melchert, Webb, Scott and Cook; nay votes none.

President Scott welcomed visitors. Emily O’Byrne expressed her gratitude for the safety feature of the new pre-school bus’s integrated built-in booster seats.

Moved by Cook; seconded by Hagan to approve the consent agenda as presented. Aye votes Marks, Melchert, Webb, Scott, Cook and Hagan; nay votes none. The consent agenda consisted of the following: (1) Minutes of the September 2025 regular board meeting. (2) The Activity Fund. (3) The Bill Roster with general fund bills totaling $460,897.71 and lunch fund bills totaling $31,456.75. (4) Other funds.

Chris Rippen presented the Board with the Financial Literacy status report and computer science and technology education status reports. 2024 Graduating Seniors passed all requirements.

Superintendent Sattler presented the board with a letter of resignation from Melody Ferneau as the elementary school secretary effective the end of the 2025-2026 school year. Moved by Cook; seconded by Hagan to accept the resignation of Melody Ferneau at the end of the 2025-2026 school year, with gratitude for her many years of service to Hitchcock County Schools. Aye votes Melchert, Webb, Scott, Cook, Hagan, and Marks; nay votes none.

Superintendent Sattler presented the board with a letter of resignation from Megan Kollmorgen as the high school secretary effective October 31, 2025. Moved by Marks; seconded by Melchert to accept the resignation of Megan Kollmorgen as the high school secretary effective October 31, 2025. Aye votes Webb, Scott, Cook, Hagan, Marks, and Melchert; nay votes none.

Superintendent Sattler presented the board with a bid from Wagner Chevrolet for a 2014 Chevy Silverado 1500 LT pickup for $13,500.00. The vehicle’s snow removal capabilities, use beyond just snow removal, hiring outside snow removal services, resources for a snow blade attachment, and funding for the purchase were discussed. Moved by Cook; seconded by Webb to purchase a 2014 Chevy Silverado 1500 LT pickup from Wagner Chevrolet for $13,500.00 to be paid out of Depreciation Reserve. Aye votes Scott, Cook, Hagan, Melchert, and Webb; nay vote – Marks.

Resolution to adopt public funds designating Henderson State Bank as depository for the public funds of the district was read by President Scott. Moved by Marks; seconded by Hagan to approve the public funds resolution as presented. Aye votes Cook, Hagan, Marks, Melchert, Webb, and Scott; nay votes none.

Moved by Hagan; seconded by Cook to move into executive session at 7:26 PM to discuss personnel needs for the 2026-2027 school. Aye votes Hagan, Marks, Melchert, Webb, Scott, and Cook; nay votes none.

Moved by Cook; seconded by Hagan to move out of executive session at 7:50 PM. Aye votes Marks, Melchert, Webb, Scott, Cook, and Hagan; nay votes none.

Committee reports as follows: (1) President Scott notified the board that the Negotiations committee members Scott, Melchert & Webb met prior to the board meeting to begin preparation for the 2027-2028 teacher negotiations. (2) President Scott shared that during his board member interview our auditor reported that she was pleased with the audit visit.

Principal Wallace’s report as follows: (1) 10/09 – Kindergarten and 1st Grade visited the Grass Roots Pumpkin Patch in Atwood. (2) 08/30 to 10-14 – The Believe Kids Fundraiser for the Zoo Trips. As of October 13th the students have raised $6,040.50. (3) Elementary Falcon Pumpkin Decoration Contest. Students bring them to school between 10-16 & 10-22. Everyone brings coins and votes on their favorite pumpkin between 10/20 & 10/24. The top 5 will be picked. (4) 10/17 – Kindergarten & 1st Grade – Fire Safety Training (5) 10/17 & 10/18 – Omaha’s Henry Doorly Zoo and Aquarium Field Trip for 5th graders. (6) 10/26- Trunk or Treat from 3:00-5:00pm hosted by the HELP CLUB. (7) 10/30 – Handwashing Clinic given by Baleigh Abbott from the Nebraska Extension Office of Hitchcock County.

Assistant Principal/Counselor McCarter’s report as follows: (1) 09/23 – ASVAB Testing – Juniors & Sophomores with ASVAB interpretation on 09/29. (2) 09/24 - Parent Teacher Conferences from 1:00 – 8:00pm. (3) 10/01 – Livestock Judging Workshop @ MPCC-North Platte. (4) 10/03 – Student Council Leadership Workshop @ MPCC- McCook. (5) 10/15 – FFA – Connecting Chapters Leadership Workshop (6) 10/17 & 10/18 – Zoo trip for 5th & 8th grade (53 students & 10 adult sponsors) (7) 10/17- End of the 1st Quarter.

Superintendent Sattler’s report as follows: (1) Auditor, Abby Janzing of Forward CPA will report to the board via Zoom at the December 8th school board meeting. (2) Annual Financial report will be sent up no later than November 1st. (3) A parent has asked about cooping with McCook for swim team for the 2026-2027 season. The swim season is held during the winter sports season.

President Scott adjourned the meeting at 8:02 PM. The next board meeting will be held Monday, November 10, 2025 at 6:00 PM; note the change to the earlier start time. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott, President Larry Marks, Secretary

General Fund bills

20/20 Technologies – contracted services 3,837.14

McCook Ace Hardware – grounds/building supply 91.95

AFLAC – payroll deductions 711.24

American Family Ins. Co – payroll deductions 2,178.54

Bick Art – classroom supply 492.91

Blue Cross Blue Shield – health insurance 69,278.13

Bosselman Energy – building/bus fuels 4,160.00

Cash-Wa Distributing – custodial supply 28.40

CEV Multimedia – web based software 1,500.00

Computer Information Concepts – staff development 600.00

DansRUs – trash 207.95

Discount School supply – classroom supply 28.67

Eakes Office Solutions – copier contract/bldg supply 4,464.22

Employee Benefit fund– payroll deduction 1,772.32

ESU 16 – SPED services 172.65

Farmers Coop – bus/grounds fuel (Sept/Oct) 1,122.31

Fastenal – bldg supply 308.77

Flinn Scientific – classroom supply 72.40

Great Plains Communications – phone bill/internet 2,283.68

HCHS Petty Cash – reimbursements 379.94

HCS Flex Plan – contributions 1,762.51

Henderson State Bank – FICA/taxes 59,893.82

Credit Management Services – payroll deductions 410.62

Hometown Leasing – copiers 515.03

Hot Lunch fund – payments 2,714.15

Ideal Linen – custodial/kitchen supply 397.43

Learning A-Z – web based software 1,000.00

Legal Shield – payroll deduction 214.73

Thomas Lewis – classroom supply reimb. 26.20

LVNV Funding – payroll deduction 418.66

Medical Air Service Assoc. – payroll deductions 137.00

Master Transportation – bus parts 557.81

McEvoy Plumbing – bldg repair/maint. 731.50

MCI – long distance 53.98

Mead Lumber – classroom/bldg supply 1,867.59

Menards – classroom/bldg supply 663.23

Matrix Trust Co – annuities 5,249.33

Mid-American Research Chemical – custodial supply 860.40

Midwest Alarm Services – bldg services 1,035.42

Michele Miller – mileage reimb. 152.60

MPCC – textbooks 1,591.79

National Art & School Supplies – office/classroom supply 111.64

Ne. Dept. of Education – staff development 20.00

HCS Retirement Account – retirement 44,835.54

NE Department of Revenue – state taxes 8,569.17

NE Infinite Campus User Group – staff development 100.00

New York Life Ins Co – payroll deduction 103.36

O’Brien Electric – repair/maint/bldg supply 2,607.69

Optum – FSA fees 150.00

Principal Life In Co – disability 1,180.09

Quill Corp – office/principal/classroom supply 1,440.53

Rachel’s Challenge – REAP prof. services 3,480.00

Rasmussen Mechanical – bldg repair/maint/parts 1,116.02

Randall Rath – NPERS refund 335.23

Really Good Stuff – classroom supply 77.98

Rippen Oil – bus fuel/parts/labor/grounds fuel 2,264.80

Scholastic – text/periodicals 1,153.86

Scoop Media – ad/legal printing 351.75

7-D Lockshop – bus supply 20.00

Southwest Drug Testing – bus drug testing 280.00

Southwest Public Power District – electric 2,663.35

Special Building fund – payroll deduction 220.00

Brian Springer – bus repair 260.00

Student Activities Fund – classroom equip reimb. 746.95

TKO Pest Control – pest control 200.00

Trafera – REAP computer hardware 7,350.00

Trails West – bus/SPED bus fuel/admin 3,049.19

Transportation Accessories Co – bus parts 51.05

UniFirst Corp – custodial supply 135.84

Unitech – bldg supply 570.50

US Bank – credit card 1,683.13

Verified First – background checks 627.36

Village of Culbertson – water/trash/sewer 831.98

Village of Trenton – utilities 4,885.13

Vision Service Plan – payroll deductions 544.22

Wrist-Band.com – guidance supply 113.31

Yandas Music – tech services 111.00

Payroll – net (gross - $287,045.56) 194,712.02

Lunch Fund bills

Cash-Wa Distributing – food/supply 13,157.25

Eakes Office – kitchen supply 115.60

Fresh Foods – kitchen food/supply 123.49

Henderson State Bank – FICA/taxes 2,025.50

Credit Management Services – payroll deduction 412.30

Ideal Linen - kitchen supply 137.07

HCS Retirement Account – retirement 1,576.51

NE Department of Revenue – state taxes 197.67

Red Willow County Court – payroll deduction 330.02

Snell Service – kitchen repair/maint 365.00

US Foods – kitchen food/supply 5,067.29

Payroll – net (gross - $10,867.50) 7,949.05