The Board of Education of the Hitchcock County Schools met May 13, 2024 at 7:00 PM. Present were board members Hagan, Kolbet, Webb, Marks, and O’Byrne; absent Scott. Also present were Superintendent Sattler, Principal Tines, Assistant Principal/School Counselor McCarter, Assistant Principal Erickson, N. Thiessen, C. Rippen, and Peggy Fyn.

Vice-President Hagan called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on Thursday, May 9. 2024.

Moved by Marks; seconded by Kolbet to excuse Scott. Aye votes O’Byrne, Webb, Hagan, Kolbet, and Marks; nay votes none.

Moved by Kolbet; seconded by Webb to approve the May 2024 regular board meeting agenda as presented. Aye votes Webb, Hagan, Kolbet, Marks, and O’Byrne; nay votes none.

Vice-President Hagan welcomed all visitors. No comments were given.

Moved by O’Byrne; seconded by Hagan to approve the consent agenda as presented. Aye votes Hagan, Kolbet, Marks, O’Byrne, and Webb; nay votes none. The consent agenda consisted of the following: (1) Minutes of the April 2024 regular board meeting. (2) Minutes of the April 2024 special board meeting. (3) The Activity Fund. (4) The bill roster with general fund bills totaling $463,581.91 and lunch fund bills totaling $24,539.05. (5) Other funds.

Assistant Principal Erickson updated the board with a presentation on Continuous School Improvement/Curriculum/Assessment. Mrs. Erickson gave the board information on Hitchcock County School’s instructional model covering the PLC, effective teaching, MTSS PBIS, leadership, and school improvement. Mrs. Erickson also presented the board with a handout with the 2024 Spring NCSAS Growth, and reviewed the numbers.

Moved by Kolbet; seconded by Webb to accept the request from Chad Brenning to rescind the amended contract dated March 11, 2024. Aye votes Kolbet, Marks, O’Byrne, Webb, and Hagan; nay votes none.

Moved by Webb; seconded by Marks to offer Chad Brenning a contract for the 2023-2024 school year starting on Step 1, Column 1 of the negotiated agreement. Aye votes Marks, O’Byrne, Webb, Hagan, and Kolbet; nay votes none.

Moved by Kolbet; seconded by Hagan to accept the request from Thomas Lewis to rescind the contract dated March 11, 2024. Aye votes O’Byrne, Webb, Hagan, Kolbet, and Marks; nay votes none.

Moved by Hagan; seconded by O’Byrne to hire Thomas Lewis as the Ag/FFA teacher for the 2024-2025 school year starting on Step 1, Column 1 of the negotiated agreement. Aye votes Webb, Hagan, Kolbet, Marks, and O’Byrne; nay votes none.

Moved by Kolbet; seconded by Marks to accept the resignation of Cathy Upton, with thanks and gratitude for years of service, at the end of the 2023-2024 school year. Aye votes Hagan; Kolbet, Marks, O’Byrne, and Webb; nay votes none.

Superintendent Sattler presented the boards with changes to the Student/Parent Handbook for the 2024-2025 school year. Changes were made to the following sections: Summer School; lockers; and senior class items. After review it was moved by O’Byrne; seconded by Webb to approve the Student-Parent Handbook for the 2024-2025 school year as presented. Aye votes Kolbet, Marks, O’Byrne, Webb, and Hagan; nay votes none.

Principal Tines presented the board members with a handbook for the Little Falcons Childcare created by Mr. Tines and the childcare director. Moved by Kolbet; seconded by O’Byrne to approve the Little Falcons Childcare handbook as presented. Aye votes Marks, O’Byrne, Webb, Hagan, and Kolbet; nay votes none.

Due to the increase in food and supply items and shipping of goods, prices for the 2024-2025 school year had to be increased. Moved by Hagan; seconded by Kolbet to set the 2024-2025 meal prices at Pre-K through 12 breakfast at $2.15. Pre-K through 6 lunch at $3.70. 7 through 12 lunch at $4.20. Adult breakfast at $3.15 and lunch at $5.10. Aye votes O’Byrne, Webb, Hagan, Kolbet, and Marks; nay votes none.

The Building & Grounds Committee reported that there was an offer from a patron to sell a 60’ x 80’ insulated metal building and lot to the school for $180,000. There is electric, water, and sewage. There is no heat or bathroom. The Committee will meet to review the offer and consider its uses.

Principal Tines’ report as follows: (1) 4/9 – Elementary quiz bowl at Southwest. (2) 4/22 – Because of You with Connor Faimon. (3) 4/24 – 3rd grade field trip to the lake with 4-H and Game & Parks. (4) 4/26 – Hoops for Heart pizza party. (5) 4/29 – Elementary Spring Music Concert. (6) 5/2 – Kindergarten and 1st grade field trip to the Golden Spike in North Platte. (7) 5/2 – Athletic Banquet. (8) 5/6 – kindergarten, first, and second grades mini courses. (9) 5/6 – Preschool graduation. (10) 5/7 – 2nd grade field trip to McCook. (11) 5/9 – 3rd, 4th, 5th, & 6th grade mini courses and water fight. (12) 5/9 – kindergarten graduation. (13) 5/10 – last day of state testing. (14) 5/10 – Elementary track meet. (15) 5/11 – graduation in Culbertson. (16) 5/14 – 5th grade groundwater field trip to Grand Island. (17) 5/15 Because of You with Austin Lovitt. (18) 5/16 – 6th grade breakfast. (19) 5/17 PBIS pep rally and end of year awards.

Assistant Principal/School Counselor McCarter’s report as follows: (1) 4/9 – ACT testing for juniors. (2) 4/13 – JH speech meet. (3) 4/15 – juniors registered for college classes. (4) 4/17 – JH NSCAS math testing. (5) 4/18 – JH NSCAS math testing. (6) 4/20 – JH speech meet. (7) 4/22 – FFA Banquet. (8) 4/24 – JH NSCAS English testing and sophomores Pre-ACT Sophomores. (9) 4/25 – JH NSCAS English testing. (10) 4/27 – Prom. (11) 4/29 – 6th grade orientation. (12) 5/1 – JH science NCSAS testing and JH/SH Spring Music Program. (13) 5/2 – JH science NCSAS testing. Sports physicals and Athletic Banquet. (14) 5/3 – HS Academic Awards. (15) 5/10 – HS track team helped with elementary field day. Senior graduation practice. (16) 5/11 – HS graduation. (17) 5/15 – JH awards. (18) 5/16 – PBIS end of year celebration at Swanson Lake. (19) 5/17 – last day of school. (20) 5/28-6/1 – Drivers Ed classes. (21) 6/3-6/29 – JH & HS summer school classes.

Superintendent Sattler’s report as follows: (1) attended a Zoom meeting with the NDE concerning LB71 which involves preschoolers. (2) Information on the property tax relief bill.

Vice-President Hagan adjourned the meeting at 8:08 PM. The next board meeting will be held Monday, June 10, 2024 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Bryan Hagan – Vice-President Casha O’Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services 3,662.73

McCook Ace Hardware – custodial supply 38.74

Aflac – payroll deductions 546.95

American Electric – building supply 185.50

American Family Ins Co – payroll deductions 2,301.91

Blue Cross Blue Shield – health insurance 60,141.11

Bosselman Energy – building/bus fuels 3,291.52

BrainPOP – web based software 4,095.00

C&K Distributors – shop supply 33.26

Cash Wa – custodial supply 308.44

CDW Government – office supply 18.74

Community First Bank – FICA/taxes 54,770.97

Community Hospital – DOT physical 170.00

Dans R US – trash 401.50

Decker Equipment – building supply 33.11

Eakes Office Solutions – custodial supply/copier usage 5,873.67

Employee Benefit fund – payroll deduction 147.78

ESU #15 – contracted services 26,350.93

ESU #16 – contracted services 213.63

Farmers Coop – bus/building fuels 3,849.47

Follett Content Solutions – library books 1,042.74

Great Plains Communications – phone bill 780.69

HCHS Petty Cash – reimbursements 369.94

HCS – payroll deductions 8.69

HCS Flex Plan – contributions 1,614.18

Credit Management Services – payroll deductions 229.51

Hometown Leasing – copiers 391.38

Hot Lunch fund – payments 2,981.95

Ideal Linen – custodial supply 379.79

Innovative Office Solutions – office supply 94.24

Kohl’s Auto Parts – shop supply 87.16

KSB School Law – legal services 900.00

Kugler – grounds supply 1,501.94

Lakeshore Learning Materials – classroom supply 101.89

Legal Shield – payroll deductions 102.08

Little Village Daycare – furniture purchase 100.00

Medical Transport Solutions – payroll deductions 137.00

McGraw Hill – classroom texts/web based software 20,149.56

MCI – long distance 49.77

Mead Lumber – building/shop supplies 1,289.08

Matrix Trust Co – annuities 5,095.00

Mid-American Research Chemical – custodial supply 1,000.00

NE Association of School Boards – conference fee 185.00

NE Council of School Admin – dues 995.00

HCS Retirement Acct – retirement 47,845.66

NE Department of Revenue – state taxes 7,668.03

NewzBrain Education – website license 309.00

New York Life Ins Co – payroll deduction 103.36

O’Brien Electric – electric repair 85.00

Optum – FSA fees 150.00

Paper101 – paper 3,309.31

Principal Life Ins – disability 1,117.32

Quill Corp – office supply 489.72

Really Good Stuff – classroom supply 186.20

Ribbons Galore – classroom supply 219.13

Rippen Oil – fuel/parts/labor 1,396.16

School Health Corp – nurse supply 134.53

Scholastic Book Club – library books 270.87

School Mate – office supply 923.00

School Nurse Supply – nurse supply 666.32

Scoop Media – printing 192.84

7-D Lockshop – key 6.00

Southwest Public Power Dist – electric 1,706.04

Special Building fund – payroll deduction 220.00

State Line Awards – board supply 37.68

TKO Pest Control – pest control 200.00

Trafera – Chromebooks 5,540.00

Trails West – bus fuel 3,135.11

UniFirst Corp – custodial supply 117.89

Lester Unruh – piano tuning 115.00

U.S. Bank – credit card 1,186.59

Village of Culbertson – water/sewage 949.77

Village of Trenton – utilities 2,931.59

Vision Service Plan – payroll deductions 438.00

David Wimer – reimbursement 62.52

Payroll – net (gross - $261,865.13) 175,848.02

Lunch Fund bills

Cash Wa Distributing – food/supply 12,177.44

Community First Bank – FICA/taxes 1,708.01

Eakes Office Solutions – kitchen supply 51.82

Food Distribution Program – commodities 70.50

Gary’s Super Foods – food 186.54

HCHS Petty Cash – reimbursement 63.06

Credit Management Services – payroll deductions 351.40

Ideal Linen – kitchen supply 162.00

HCS Retirement Acct – retirement 1,443.37

NE Department of Revenue – state taxes 153.78

U.S. Bank – credit card 155.67

US Foods – food 533.76

Payroll – net (gross - $9,672.98) 7,481.70