

The Board of Education of the Hitchcock County Schools met June 8, 2020 at the Hitchcock County Jr/Sr High School. Present were board members Kolbet, Hagan, Marks, Scott, Rippen, and O'Byrne. Also present were Superintendent Sattler, Principal Tines, Assistant Principal/Counselor McCarter, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the east wall of the meeting room was given.

Moved by Marks; seconded by O'Byrne to approve the June 2020 regular meeting agenda as presented. Aye votes Rippen, Hagan, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

There were no visitors present.

Moved by Kolbet; seconded by Hagan to approve the consent agenda as presented. Aye votes Hagan, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the May 2020 regular board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling \$397,552.68 and lunch fund bills totaling \$12,688.76. (4) Other funds.

Principal Tines reported that five applicants were interviewed for the elementary teacher position. Moved by Rippen; seconded by O'Byrne to hire Kacey Ruppert as a kindergarten teacher for the 2020-2021 school year. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hagan; nay votes none.

Superintendent Sattler reviewed all policies sent by KSB Law with the board. Moved by Kolbet; seconded by Hagan to revise policy 2002, Organization of the Board, Board Officers, Committees, and check signing with option 2; policy 3039, Threat Assessment with option 1; policy 3046, Animals at Schools with option 2; policy 4003, Drug Testing of Drivers; policy 5014, Student Records with option 2; policy 5033, Student Discipline; policy 5052, Student Bullying; policy 6020, Multicultural Education; policy 6021, District Criteria for Selecting Evaluators to be Used for Special Education Evaluation; and policy 6033, Restraint and Seclusion with option B; to delete policy 3034; and to adopt policy 4026, Locker Room Supervision as presented and recommended. Aye votes Marks, Scott, O'Byrne, Rippen, Hagan, and Kolbet; nay votes none.

Superintendent Sattler presented the board with Nebraska Department of Education's lunch program 2020-2021 price adjustment calculator, and the price of milk for the 2020-2021 school year. Moved by Scott; seconded by Kolbet to set the 2020-2021 meal prices for students at \$2.85 for the elementary and \$3.35 for the junior/senior high school; breakfast prices to increase to \$1.25 school-wide, and an increase of extra milk to 40 cents. Aye votes Marks, Scott, O'Byrne, Rippen, Hagan, and Kolbet; nay votes none.

Due to the ESU canceling a staff workshop on September 23rd, the school calendar needed to be amended to show as a school day for students. Moved by Rippen; seconded by O'Byrne to adopt a revised 2020-2021 school calendar adding September 23rd as a student school day. Aye votes Scott, O'Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none.

Superintendent Sattler reported to the board on the latest Governor's Directed Health Measure. Non-contact sports will be able to resume; summer school can be in session as long as only 25% of capacity is filled. Graduation will be June 20th at 10 AM at the football field; each student may have 18 guests to be seated in groups of six with six feet between each group. Graduation will be live streamed. The graduates will be given a copy of the class video which will not be played.

Moved by Kolbet; seconded by Hagan to move into executive session at 8:00 PM to discuss 2020-2021 personnel needs. Aye votes Scott, O'Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none.

Moved by Kolbet; seconded by Marks to move out of executive session at 8:33 PM. Aye votes O'Byrne, Rippen, Hagan, Kolbet, Marks, and Scott; nay votes none. No action was taken.

Committee report as follows: The budget committee will meet before the next board meeting.

Principal Tines' report as follows: (1) May 15th teachers' meeting. (2) May 18th PBiS Zoom meeting. (3) June 3rd PBiS Team Tier 1 Zoom meeting. (4) June 5th Tines, Ferneau, Rundel, and Fyn worked on end of the year Adviser items during a Zoom meeting. (5) June 8th summer school will start with packets going to the lower grades and Zoom

meetings and packets for the upper elementary grades. (6) Craig is finishing up on floors and working on general maintenance. (7) Melody is working on end of the year forms, PO's, and IC information. (8) Meetings with Mr. Sattler on current COVID school plans. (9) Cooks are serving an average of 50 meals per day for the summer.

Superintendent Sattler's report as follows: (1) Thank you to Mrs. Fyn for all her work for the Administrative Review for the lunch program. (2) Preparing for the new school year. (3) Received thermometers from the Health Department. (4) Cares Act budget of expenditures is being kept. (5) Will start working on the 2020-2021 budget.

President Scott adjourned the meeting at 8:45 PM. The next board meeting will be held July 13, 2020 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O'Byrne – Secretary

General Fund bills

2020 Technologies – contracted services	3,164.00
Aflac – payroll deductions	419.21
Ambience Counseling Center – contracted services	1,218.75
American Family Ins Co – payroll deductions	2,136.35
Blue Cross Blue Shield – health insurance	50,711.47
Bosselman Energy – weed spray/bldg fuel	949.54
Cash-Wa Distributing – custodial supply	20.58
Colonial Life – payroll deduction	45.00
Community First Bank – FICA/taxes	41,504.65
Creative Teaching Press – library supply	74.66
D&L Pest Control – pest control	120.00
Dans R Us – trash	165.25
Depreciation Reserve – fund transfer	100,000.00
Diamond Vogel – paint/supplies	480.68
Educational Innovations – classroom supply	20.90
Farmers Coop – bldg/grounds fuel	1,505.47
Flinn Scientific – classroom supply	154.85
Great Plains Communications – phone/internet bills	766.25
HCHS Petty Cash – reimbursements	52.10
HCS Flex Plan – contributions	1,325.00
Hometown Leasing – copiers	384.70
Ideal Laundry – custodial supply	71.87
Insect Lore Products – classroom supply	43.93
KSB School Law – legal services	1,090.00
Legal Shield – payroll deductions	78.70
Medical Transport Solutions – payroll deductions	95.00
MCI – long distance	48.97
Mead Lumber – bldg supply	7.46
Matrix Trust Co – annuities	4,466.50
Mystery Science – web based software	999.00
HCS Retirement Acct – retirement	35,770.89
NE Department of Revenue – state tax	5,937.16
Northwest Fire Extinguishers – extinguisher inspections	780.00
New York Life Ins – payroll deduction	53.33
Optum – FSA fees	150.00

Principal Life Ins Co – disability	879.93
Quill Corp – office/bldg supplies	524.90
Rippen Oil – grounds fuel/bldg supply	35.60
Scantron Corp – annual support	150.00
School Specialty – classroom supply	149.29
Southwest Public Power District – electric	1,414.43
Special Building Fund – payroll deduction	220.00
Stamp Fulfillment Center – stamped envelopes	985.30
State Line Awards – plaque	33.30
Teaching Strategies – web based software	239.00
Trails West – fuel	111.39
Trend Enterprises – library supply	63.83
Uline – office supply	60.62
UniFirst Corp – custodial supply	104.04
Unitech – bldg supplies/gym floor refinishing	6,875.00
U.S. Bank – credit card	6.45
Vanco – transaction fees	8.77
Village of Culbertson – water/sewage	284.04
Village of Trenton – water/sewage/electric/trash	2,728.81
Virco Inc – furniture	683.90
Vision Service Plan – payroll deductions	350.32
Payroll – net (gross - \$192,448.88)	126,830.97

Lunch Fund bills

Aflac – payroll deductions	90.65
Cash-Wa Distributing – food/supply	2,034.14
Community First Bank – FICA/taxes	1,377.01
Culligan Water Conditioning – salt	30.38
Dean Dairy – milk	935.38
HCS – fund transfer	37.50
Ideal Laundry – kitchen supply	152.57
Matrix Trust Co – annuities	63.00
HCS Retirement Acct – retirement	1,443.08
NE Department of Revenue – state taxes	117.35
US Foods – food/supply	879.84
Vision Service Plan – payroll deduction	24.20
Payroll – net (gross - \$7,341.03)	5,503.66