

The Board of Education of the Hitchcock County Schools met May 11, 2020 at the Hitchcock County Jr/Sr High School. Present were board members Scott, Rippen, Kolbet, O'Byrne, Marks, and Hagan. Also present were Superintendent Sattler, Principal Tines, Ms. McCarter, K. Kisker and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the east wall of the meeting room was given.

Moved by Kolbet; seconded by Marks to approve the May 2020 regular meeting agenda as presented. Aye votes Rippen, Hagan, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

President Scott welcomed visitors. There were no comments.

Moved by Kolbet; seconded by O'Byrne to approve the consent agenda as presented. Aye votes Hagan, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the April 2020 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$390,105.16 and lunch fund bills totaling \$13,744.73. (4) Other funds.

Superintendent Sattler present the board with a letter of resignation from Mary Forch effective the end of the 2019-2020 school year. Moved by Hagan; seconded by Scott to accept the resignation of Mary Jo Forch, with many thanks and much gratitude for years of service to Hitchcock County Schools. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hagan; nay votes none.

The Nebraska Department of Education Administrative Review of the lunch program in February 2020 found the adult prices for breakfast and lunch lower than the required charge. Moved by Rippen; seconded by Hagan to approve an increase of adult meal prices to breakfast - \$2.50 and lunch - \$3.80 for the 2020-2021 school year as recommended by the NDE administrative review. Aye votes Marks, Scott, O'Byrne, Rippen, Hagan, and Kolbet; nay votes none.

Superintendent Sattler and the board members reviewed several events and activities that have been cancelled due to the Governor's health directive which closed school for the remainder of the 2019-2020 school year.

- a. Prom – no date has been set
- b. Graduation – dates were discussed and will be submitted to the SWNPHD for approval based upon the Governor's health directive.
- c. Athletics – at this time some sports are being considered with many restrictions. There are no camps at present.
- d. Summer school – the elementary will offer a summer school at home with handouts and Zoom meetings with the upper grades.
- e. Driver's Ed – the classroom portion will be held on Saturdays when the new school year starts up, with driving being done as is possible.
- f. Summer weight lifting – still in question. No more than 10 people can work out together with several restrictions. This is still being reviewed.
- g. Summer lunch program – HCS will be offering meals throughout the summer until July 31.

Moved by Marks; seconded by Kolbet to move into executive session at 7:25 PM to discuss 2020-2021 personnel needs. Aye votes Scott; O'Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none.

Moved by Kolbet; seconded by Marks to move out of executive session at 7:52 PM. Aye votes O'Byrne, Rippen, Hagan, Kolbet, Marks, and Scott; nay votes none.

No action was taken.

There was no committee report.

Principal Tines' report as follows: (1) March 31st there was an all staff Zoom meeting. (2) April 6-10 the elementary had a virtual spirit week. (3) April 8th there was an all staff Zoom meeting. (4) April 14th – 16th elementary students picked up items in gym. (5) April 18th elementary staff had a parade through Culbertson and Trenton to wave at students. (6) April 23rd a Zoom meeting with teachers was held about a kindergarten split. (7) April 27th there was an all staff Zoom meeting. (8) April 29th – last mail out of student packets. (9) May 15th there will be a teacher meeting at 10 AM. (10) May 18th – 20th will be teacher checkout. (11) For K-3 Mrs. Haddix will send packets home to summer school students and for 4-6 grades Ms. Benson will send packets and have Zoom meetings for summer school students. (12) Mrs. Bohochik won a virtual tour with the Lincoln Children's Zoo.

Superintendent Sattler's report as follows: (1) There was approximately \$13,000 left from prepaid propane with the Farmers Coop and reimbursement has been requested. (2) The teachers will meet May 15th to finalize the end of the school year. (3) An Affidavit of Closure was filled out for the NDE. (4) Mr. Sattler, Mr. Tines, Ms. McCarter will be working on a continuity plan for the NDE for back to school in the 2020-2021 school year. (5) The school is keeping track of expenditures due to COVID 19 for the CARES Act. (6) Launch Nebraska is a website to plan for summer and the start of the fall school year, and professional development for teachers.

President Scott adjourned the meeting at 8:07 PM. The next board meeting will be held June 8, 2020 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O'Byrne – Secretary

General Fund bills:

2020 Technologies – contracted services	3,164.00
Aflac – payroll deductions	513.23
American Electric – building supply	120.52
American Family Ins Co – payroll deductions	2,136.35
Blue Cross Blue Shield – health insurance	51,014.11
Bosselman Energy – building fuel	2,077.62
Cash-Wa Distributing – custodial supply	136.00
Colonial Life – payroll deduction	45.00
Community First Bank – FICA/taxes	42,250.63
Culbertson Revolving Fund – reimbursements	1,433.41
D&L Pest Control – pest control	120.00
Dans R Us – trash	165.25
Eakes Office Solutions – copier usage/office supply	2,614.36
Employee Benefit Fund – fund transfer	20,000.00
ESU #15 – contracted services	18,656.35
Farmers Coop – grounds supply	26.75
Great Plains Communications – phone bill/internet	1,315.65
HCHS Petty Cash – reimbursements	770.77

HCS – payroll deduction	1.67
HCS Flex Plan – contributions	1,325.00
Hometown Leasing – copiers	384.70
Hot Lunch fund – fund transfer	10,000.00
Ideal Laundry – custodial supply	107.56
Johnson Controls – services/building supply	1,369.96
Legal Shield – payroll deductions	99.63
Medical Transport Solutions – payroll deductions	95.00
McCook Gazette – subscription	123.00
McGraw Hill – web subscription	299.52
MCI – long distance	48.49
Mead Lumber - building supply	7.49
Matrix Trust Co – annuities	4,466.50
Mid-American Research Chemical – custodial supply	52.00
NCSA – membership dues	460.00
HCS Retirement Acct – retirement	37,660.75
NE Safety Center – bus driver Level 2 course	100.00
NE Department of Revenue – state taxes	5,845.31
New York Life Ins Co – payroll deduction	53.33
Optum – FSA fees	150.00
Paper 101 – paper	3,542.45
Principal Life Ins Co – disability	879.93
Professional Choice Recovery – payroll deduction	285.63
Quill Corporation – office supply	181.87
Renaissance Learning – web subscriptions	5,915.40
Rippen Oil – grounds fuel	20.80
Scoop Media – printing	114.83
Special Building Fund – payroll deduction	220.00
Staples – custodial supply	392.11
HCS SAF – fund transfer	30,000.00
Student Assurance Services – catastrophic student ins	537.00
Trails West – fuel	130.23
UniFirst Corp – custodial supply	104.04
Unitech – custodial supply	2,348.60
US Foods – custodial supply	1,508.19
Vanco – transaction fee	.62
Village of Culbertson – water/sewage	156.17
Village of Trenton – water/sewage/trash/electric	1,711.71
Vision Service Plan – payroll deduction	374.52
D Wimer – reimbursement	30.99
World Book Direct Marketing – library supply	55.40
Payroll – net (gross - \$198,042.53)	131,033.44

Lunch Fund bills:

Aflac – payroll deduction	47.24
Cash-Wa Distributing – food/supplies	2,007.11
Community First Bank – FICA/taxes	1,123.90

Culligan Water Conditioning – salt	59.20
Dean Foods – milk	1,190.43
HCHS Petty Cash – reimbursements	48.61
Ideal Laundry – kitchen supply	267.20
HCS Retirement Acct – retirement	1,121.47
NE School Nutrition Assoc – conference fees	600.00
NE Department of Revenue – state taxes	107.25
Nick’s Distributing Inc. – kitchen supplies	66.94
Snell Services – freezer repairs	820.27
US Foods – food/supplies	711.64
Payroll – net (gross - \$7,385.00)	5,573.47