

The Board of Education of the Hitchcock County Schools met April 13, 2020 at the Hitchcock County Jr/Sr High School. Present were board members Scott, Kolbet, Marks, Hagan, O’Byrne, and Rippen. Also present were Superintendent Sattler and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meetings Law posted on the east wall of the meeting room was given.

Moved by Kolbet; seconded by O’Byrne to approve the April 2020 regular meeting agenda as presented. Aye votes Kolbet, Marks, Scott, O’Byrne, Rippen, and Hagan; nay votes none.

There were no visitors present.

Moved by Marks, seconded by Kolbet to approve the consent agenda as presented. Aye votes Marks, Scott, O’Byrne, Rippen, Hagan, and Kolbet; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the March 2020 regular board meeting. (2) Minutes of the March 17, 2020 special board meeting. (3) The Activity Fund. (4) The bill rosters with general fund bills totaling \$325,453.22 and lunch fund bills totaling \$12,568.22. (5) Other funds.

Superintendent Sattler reviewed the “Continuity of Learning Plan” that was submitted to the Nebraska Department of Education. The plan stated how Hitchcock County Schools would continue to educationally serve the students due to the school closure. Mr. Sattler is still awaiting information on meeting Rule 10, waivers for attendance, and any other requirements to be met.

Superintendent Sattler and the board members discussed upcoming events and activities that have been cancelled due to the Governor’s health directive closing school for the remainder of the year. This included prom, graduation, athletics, summer school, drivers’ education, and the summer weight lifting program. All facets are contingent on when the health directive pertaining to how many people can gather in the same area. There is no way to set a date for any of these activities. Mr. Sattler informed the board that the last day of school pertaining to attendance will be May 7<sup>th</sup> for seniors, and May 14<sup>th</sup> for everyone else. Teachers will be able to check out for the summer on May 22<sup>nd</sup>.

There were no committee or principal reports.

Superintendent Sattler’s report: (1) The External Visit has been postponed from April 22<sup>nd</sup> to September 2<sup>nd</sup>. The school improvement team had everything in place for the visit so the transition will be easily done. (2) Mr. Sattler reported on the newest webinar with KSB School Law. This covered possible electronic board meetings; serving special education students during this time; grading – using 3<sup>rd</sup> quarter grades as the final second semester grade’ meeting state and school board course requirements for graduating seniors; following FERPA standards with online schooling; and possible FEMA funding.

President Scott adjourned the meeting at 7:40 PM. The next board meeting will be held May 11, 2020 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O’Byrne – Secretary

#### General fund bills

2020 Technologies – contracted services	3,164.00
Aflac – payroll deductions	424.29
American Electric – building supply	217.80
American Family Ins Co – payroll deductions	2,136.35
Bentley & Kisker – audit	7,000.00

Bernie Jones – mower tune up/blades	586.29
Blue Cross Blue Shield – health insurance	50,946.23
Bosselman Energy – bus/bldg fuel	4,484.33
R Christofferson – school improvement supply	75.00
Colonial Life – payroll deduction	45.00
Community First Bank – FICA/taxes	41,550.32
Community Hospital – DOT physical	157.25
D&L Pest Control – pest control	120.00
Dans R Us – trash	165.25
ESU #15 – contracted services	18,656.35
Farmers Coop – bus fuel	700.53
Follett School Solutions – library books	215.76
Great Plains Communications – phone bills	207.39
HCHS Petty Cash – Walmart card	243.91
HCS Flex Plan – contributions	1,325.00
Hometown Leasing – copiers	384.70
Honorbound IT – computer hardware	39.99
Hot Lunch fund – payments	797.45
HW Wilson Co – library book	295.00
Ideal Laundry – custodial supply	71.81
Jostens – medals	80.87
JW Pepper – music supply	760.88
KSB School Law – legal services	200.00
Legal Shield – payroll deductions	99.63
Medical Transport Solutions – payroll deductions	95.00
MCI – phone bills	48.40
Mead Lumber – building supplies	70.36
Matrix Trust Co – annuities	4,291.50
Mid-American Research Chemical – custodial supplies	1,844.43
NASSP/NASC – StuCo & NHS dues	480.00
HCS Retirement Acct – retirement	36,717.40
NE Department of Revenue – state taxes	5,738.91
NewzBrain Education – web based software	309.00
New York Life Ins Co – payroll deduction	53.33
Optum – FSA fees	150.00
Orscheln Farm & Home – building supply	131.75
Principal Life Ins Co – disability	900.46
Professional Choice Recovery – payroll deduction	406.44
Quill Corp – office/guidance/bldg supplies	1,206.82
Chris Rippen – reimbursement	126.52
Rippen Oil – bus fuel/parts/labor	510.30
Scholastic Inc – library books	208.50
Scoop Media – ads/printing	190.61
Seven D Lock – keys	8.79
SW Public Power District – electric	1,445.98
Special Building fund – payroll deduction	220.00
Stamp Fulfillment Center – stamped envelopes	985.30
Staples – classroom supply	134.69
T-C Ceilings – building supply	555.52
The Instrumentalist Awards – music supply	36.50
Trails West – bus fuel	446.07
UniFirst Corp – custodial supply	104.04

Vanco – transaction fees	21.50
Village of Culbertson – water/sewage	105.33
Village of Trenton – water/sewage/trash/electric	2,382.16
Vision Service Plan – payroll deductions	350.32
Payroll – net (gross - \$195,893.42)	129,133.06

#### Lunch Fund bills

Aflac – payroll deductions	136.18
Bosselman Energy – bottled propane	32.22
Cash-Wa Distributing – food/supply	2,013.68
Community First Bank – FICA/taxes	1,130.00
Culligan Water Conditioning – salt	79.90
Dean Foods – milk	933.69
Food Distribution Program – commodities	78.30
Gary’s Super Foods – food	79.36
HSHC Petty Cash – Walmart card	42.30
HCS – reimbursement	25.00
Hot Lunch fund – payment	1.05
Ideal Laundry – kitchen supply	133.11
C McCorkle – payment refund	30.60
Matrix Trust Co – annuity	57.00
HCS Retirement Acct – retirement	1,242.53
NE Department of Revenue – state taxes	86.17
Nick’s Distributing – kitchen supply	144.89
School Nutrition Association – dues	208.00
US Foods – food supply	1,350.72
Vision Service Plan – payroll deduction	24.20
Payroll – net (gross - \$6,320.82)	4,739.32