

The Board of Education of the Hitchcock County Schools met March 9, 2020 at the Hitchcock County Jr/Sr High School. Present were board members Kolbet, Marks, Hagan, Rippen, Scott, and O'Byrne. Also present were Superintendent Sattler, Principal Tines, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Marks; seconded by O'Byrne to approve the March 2020 regular meeting agenda as presented. Aye votes O'Byrne, Rippen, Hagan, Kolbet, Marks, and Scott; nay votes none.

There were no visitors present.

Moved by O'Byrne; seconded by Hagan to approve the consent agenda as presented. Aye votes Rippen, Hagan, Kolbet, Marks, Scott, and O'Byrne; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the February 2020 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$333,702.48 and lunch fund bills totaling \$19,722.13. (4) Other funds.

Moved by Rippen; seconded by O'Byrne to approve the hiring of Collin Swedberg as the agricultural/FFA teacher for the 2020-2021 school year. Aye votes Hagan, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

Mrs. Fyn gave a report on the Administrative Review for the lunch program that took place on February 26th.

Moved by Rippen; seconded by Kolbet to revise board policy #3012, School Meal Policy, with the addition of "after all efforts to collect the debt have been exhausted and before the end of the next fiscal year, monies will be transferred from the general fund to the school nutrition fund to cover the loss in revenue to the food service program". Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hagan.

Moved by Kolbet; seconded by O'Byrne to approve the Nebraska Association of School Boards 2020-2021 membership fees for \$3,528. Aye votes Marks, Scott, O'Byrne, Rippen, Hagan, and Kolbet; nay votes none.

Moved by Rippen; seconded by O'Byrne to accept Green Turf Lawn Care's maintenance proposal of \$6,171 as presented. Aye votes Scott, O'Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none

Moved by Rippen; seconded by Scott to reappoint Casha O'Byrne and Mark Frecks to the Hitchcock County Schools Foundation for a 3-year term beginning school year 2020-2021. Aye votes Rippen, Hagan, Kolbet, Marks, and Scott; nay votes none. O'Byrne abstained.

Moved by Kolbet; seconded by Marks to move into executive session at 7:25 to discuss the 2020-2021 classified wages. Aye votes Rippen, Hagan, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Moved by Kolbet; seconded by Hagan to move out of executive session at 8:22 PM. Aye votes Hagan, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

Moved by Kolbet; seconded by Hagan to give bus drivers – routes & activities – up to a 2.5% raise; cooks up to 10% raise; custodians up to 5% raise; secretaries/bookkeeper up to 2.5% raise; paras up to \$1.50 per hour raise; and the school nurse up to 5% raise, all at the discretion of the superintendent. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hagan; nay votes none.

There was no committee report.

Principal Tines' report as follows: (1) Parent-teacher conferences were held February 13th. (2) February 18th SWNPHD held handwashing stations. (3) There was MTSS training at the ESU in Trenton on February 19th & 20th. (4) Mr. Tines attended a PBiS Restorative Practices in Kearney on February 21st. (5) A PBiS student team video was taken at the elementary on February 22nd. (6) Administrative Review of the lunch program was February 26th. (7) The Because of You Award was given to Travis Hock. (8) March 5th the FFA Officers visited the elementary. (9) March 6th, Nancy Frecks taught nutrition education to the 3rd through 6th grades during PE. (10) Mr. Tines is finishing up teacher observations. (11) Requisition sheets have been handed out for the 2020-2021 school year.

Superintendent Sattler's report as follows: (1) An NASB membership guide book was passed out to board members. (2) There was a handout on LB974, and Mr. Sattler reviewed key parts of the proposed bill. (3) Mr. Sattler sat in on a ZOOM conference with the NSAA commissioner and health department on the Coronavirus.

President Scott adjourned the meeting at 8:37 PM. The next board meeting will be held April 13th, 2020 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O'Byrne – Secretary

General fund bills

2020 Technologies – contracted services	3,164.00
Aflac – payroll deductions	434.76
American Electric – building supplies	221.25
American Family Ins Co – payroll deductions	2,136.35
Arctic Glacier – ice	42.12
Blue Cross Blue Shield – health insurance	51,014.11
Bosselman Energy – bus/building fuel	3,667.23
Cash-Wa Distributing – custodial supply	171.60
Colonial Life – payroll deduction	45.00
Community First Bank – FICA/taxes	42,371.67
Computer Informations Concepts – Infinite Campus	6,777.00
D&L Pest Control – pest control	120.00
Dans R Us – trash	165.25
Dundy County Hospital – DOT physical	193.00
Eakes Office Solutions – copiers	160.00
Employee Benefit Fund – payroll deduction	3.39
ESU #15 – contracted services	19,016.35
ESU #16 – contracted services	209.25
Farmers Coop – bus fuel	1,074.73
Follett School Solutions – library books	357.45
Great Plains Communications – phone bills/internet	763.85
HCHS Petty Cash – reimbursements	147.99
Hometown Leasing – copiers	384.70
Hot lunch fund – payroll deductions	1,900.71
Ideal Laundry – custodial supply	71.81
Johnson Controls – repairs/parts	2,212.36
Jostens – admin supply	292.23
JW Pepper – music supply	70.00
Kittle's Music – music supply	420.00
Legal Shield – payroll deductions	99.63
Medical Transport Solutions – payroll deductions	95.00
MCI – long distance	47.84
Matrix Trust Co – annuities	3,996.04
NASB – membership fees	3,528.00
NE State Fire Marshal Agency – DOL boiler inspections	120.00
NE Retirement – retirement	37,013.69

NE Department of Revenue – state taxes	5,848.85
New York Life Ins – payroll deduction	53.00
Optum – FSA fees	150.00
Prairie States Communications – bus supply	40.00
Principal Life Ins Co – disability	900.46
Quill Corp – custodial/classroom supply	146.94
Rippen Oil – bus fuel/parts/labor	1,965.35
Scoop Media – printing	280.51
Sensel Welding & Repair – shop supply	33.70
Shoutpoint – messaging service	345.00
Southwest Public Power District – electric	1,626.70
Special Building fund – payroll deduction	220.00
Trails West – bus fuel	1,504.97
UniFirst Corp – custodial supply	104.04
U.S. Bank – credit card charges	910.83
US Foods – custodial supply	1,393.76
Vanco – transaction fees	87.77
Verified First – background check	55.00
Village of Culbertson – water/sewage	105.95
Village of Trenton – water/sewage/trash/electric	2,180.64
Vision Service Plan – payroll deductions	352.28
Yandas Music – instrument repairs	105.00
Payroll – net (gross - \$199,691.24)	131,458.37

Lunch Fund bills

Aflac – payroll deductions	125.71
CashWa – food/supply	5,642.63
Community First Bank – FICA/taxes	1,277.14
Culligan Water Conditioning – salt	41.40
Dean Foods – milk	2,165.47
Gary’s Super Foods – food	49.18
HCHS Petty Cash – reimbursement	150.00
Hot Lunch fund – payroll deductions	33.19
Ideal Laundry – kitchen supply	149.63
Matrix Trust Co – annuity	51.46
HCS Retirement Acct – retirement	1,376.97
NE Department of Revenue – state taxes	99.12
Northwest Fire Extinguisher – hood system inspections	185.00
Jessica Teeter – reimbursement	6.00
UNL – ServSafe manager training	130.00
U.S. Bank – credit card	17.65
US Foods – food/supplies	2,963.95
Vision Service Plan – payroll deduction	22.24
Payroll – net (gross - \$7,004.73)	5,235.39