

The Board of Education of the Hitchcock County Schools met July 10, 2017 at 7:00 AM at the Hitchcock County Junior/Senior High School in Trenton. Present were board members: Kolbet, Rippen, Scott, O'Byrne, and Baker; Marks was absent. Also present were Superintendent Sattler, D. Wimer, and Peggy Fyn.

President Scott called the meeting to order at 7:00 AM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Rippen; seconded by Baker to excuse Marks. Aye votes Scott, O'Byrne, Rippen, Baker, and Kolbet; nay votes none.

Moved by Baker; seconded by Kolbet to approve the July 2017, regular meeting agenda as presented. Aye votes Scott, O'Byrne, Rippen, Baker, and Kolbet; nay votes none.

President Scott welcomed all visitors.

Moved by Baker; seconded by O'Byrne to approve the consent agenda as presented. The consent agenda consisted of the following items: (1) Minutes of the June 2017 regular board meeting. (2) The bills rosters with general fund bills totaling \$284,616.96 and lunch fund bills totaling \$4,876.11. (3) Other funds.

Superintendent Sattler informed the board that per a conversation with the school lawyers, paying expenses for head coaches to attend the NCA coaches' clinic is not in violation of the negotiated agreement. Expenses for head coaches attending the clinic will be paid to the vendors not the coaches. No action was necessary.

Superintendent Sattler presented the board with a policy for the handbooks for meal reimbursement for students, coaches, and sponsors attending state events. Moved by Baker; seconded by Kolbet to approve meal reimbursement for students, coaches, and sponsors attending state events at \$6.00 for breakfasts if the hotel does not provide one, \$10.00 for lunches, and \$15 for suppers. Meal monies will not be provided for any meals purchased by other entities. Aye votes Baker, Kolbet, Scott, O'Byrne, and Rippen; nay votes none.

Superintendent presented the board with quotes on replacing gym lights from O'Brien Electric - \$15,486 and K-C Motors - \$15,877.80. The board decided to replace the high school gym lights this year, and the elementary lights next year. Moved by Baker; seconded by Kolbet to accept the quote from O'Brien Electric for \$15,486 for the high school gym, to be paid for with the Depreciation Fund. Aye votes Kolbet, Scott, O'Byrne, Rippen, and Baker; nay votes none.

Moved by Baker; seconded by Rippen to approve revisions of policies 3004, 4001, 4010 (option 2), 4011, 4019, 4041 (option b), and 4058; and to adopt policies 4011.1 and 4061 as presented. Aye votes Scott, O'Byrne, Rippen, Baker, and Kolbet; nay votes none.

Superintendent Sattler reviewed changes and upgrades to the various handbooks. Moved by Baker; seconded by Rippen to approve all changes to the Student-Parent, Certificated, and Classified Handbooks for the 2017-2018 school year as presented. Aye votes Scott, O'Byrne, Rippen, Baker, and Kolbet; nay votes none.

Moved by Baker; seconded by Kolbet to move into executive session to discuss Superintendent Sattler's evaluation at 7:47 AM. Aye votes O'Byrne, Rippen, Baker, Kolbet, and Scott; nay votes none.

Moved by Baker; seconded by Kolbet to move out of executive session at 8:21 AM. Aye votes Rippen, Baker, Kolbet, Scott, and O'Byrne; nay votes none.

Committee reports as follows: (1) Board member Baker requested that the board sponsor a welcome back cookout for all staff members and their families before the start of the school year. It will be held August 13th at 6 PM. Where is to be determined. (2) The budget committee consisting of Scott, O'Byrne, and Marks will meet with Superintendent Sattler prior to the August regular board meeting.

Principal/Athletic Director report as follows: (1) Due to numbers, Stapleton football had to pull out of the schedule. The NSAA is looking for another team to step in.

Superintendent report as follows: (1) Office staff attended more Infinite Campus training in June. (2) Both gym floors have been refinished. (3) Will be attending a career tech revision meeting in McCook on July 10th with Ms. McCarter. (4) Will be attending a new superintendent training for reviewing budgets on July 18th in North Platte. (5) Superintendent Sattler, Principal Kershaw, and

Assistant Principal McCarter will be attending Administrative Days in Kearney on July 26th and 27th. (6) ESU 15 will lead Marzano training on August 9th. There will be Infinite Campus training for staff on August 10th. There will be CPR training for staff on August 11th.

President Scott adjourned the meeting at 8:36 AM. The next board meeting will be held on August 14, 2017 at 7:00 PM, at the Hitchcock County Junior/Senior High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours of the meeting for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Michael Baker – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
American Family Ins Co – payroll deduction	1,706.84
Blue Cross Blue Shield – health insurance	41,644.20
Bosselman Energy – building fuel	547.09
Centennial Sales – athletic supply	3.20
Classroom Direct – classroom/library supply	323.60
Colonial Life – payroll deduction	183.82
Community First Bank – FICA, taxes	35,337.11
Computer Informations Concepts – Infinite Campus training	2,330.59
Creative Teaching Press – library supply	10.99
D&L Pest Control – pest control	107.00
Dans R Us – trash	154.50
Demco Inc – library supply	142.51
Diamond Vogel – paint	51.90
Educational Consortium for Telecom Savings – E-rate services	914.18
Educational Innovations – classroom supply	102.25
Egan Supply – custodial supply	3.07
ESU #15 – contracted services	23,325.28
Farmers Coop – fuel/parts	154.99
Free Spirit Publishing – textbook	20.94
Gopher Sport – PE supply/equipment	1,387.14
Great Plains Communications – phone bills	205.47
Green Turf – second application	1,111.60
Harris School Solutions – maintenance services	4,183.95
HCHS Petty Cash – reimbursement	306.04
HCS – payroll deduction	220.00
HCS Flex Plan – contributions	1,621.68
Holiday Inn Kearney – conference lodging	185.90
Hometown Leasing – copiers	384.70
Ideal Laundry & Cleaners – custodial supply	38.56
IXL Learning – site license	2,700.00
KSB School Law – legal services	408.00
Lakeshore Learning Materials – classroom supply	220.68
Legal Shield – payroll deductions	112.60
Debra McCarter – PBiS reimbursement	680.12
MCI – long distance	47.72
MG Trust Co – annuities	4,598.47
Nasco – classroom supply-equipment	361.75
NASSP/NASC – membership dues	85.00
National Art & School Supplies – art supply	361.09
NE Council of School Administrators – NCE conference/registration	614.00
HCS Retirement Account – retirement	29,333.40

NE Department of Revenue – state taxes	4,754.06
Northwest Fire Extinguisher – inspections/services	870.50
NRCSA – membership dues	850.00
New York Life Ins Co – payroll deduction	47.00
Optum Health – FSA fees	150.00
Principal Life Ins Co – disability insurance	793.96
Pyramid School Products – office supply	1,585.79
Quill Corporation – office/classroom supply	278.06
R&W Repair – fuel/part/labor	89.71
Really Good Stuff – classroom supply/equipment	942.70
Ribbons Galore – PE supply	287.36
Scantron Corporation – classroom supply	221.28
Scholastic Inc – classroom supply	163.49
School Specialty – office supply/equipment	1,263.94
Scoop Media – ads/printing	221.65
Southwest Public Power District – electric	2,506.54
Staples Advantage – classroom equipment/supply	346.19
T and J Repair – bus supply	14.86
Teacher’s Direct – classroom supply	150.90
Teacher’s Discovery – classroom supply	217.38
The Thompson Co – custodial supply	737.08
Trails West – fuel	402.92
Trend Enterprises – classroom supply	197.62
Unitech – gym floor refinishing	4,975.00
U.S. Bank – credit card	3,590.83
Viggi Kids – Sped supply	137.94
Village of Culbertson – water/sewage	286.10
Village of Trenton – water/sewage/electric/trash	3,309.08
Vision Service Plan – payroll deductions	210.82
Payroll – net (gross - \$150,488.81)	95,618.27

Lunch Fund bills

Shawn Adams – refund	10.35
Sheryl Brunswick – refund	3.10
Community First Bank – FICA, taxes	580.58
Culligan Water Conditioning – salt	49.90
Mary Ginn – refund	30.50
Debra Hubl – conference reimbursement	109.98
Ideal Laundry – kitchen supply	40.50
Paula Johnson – refund	13.95
Rick Johnson – refund	19.75
Natalie Maaske – conference reimbursement	21.15
Marina Inn Hotel & Conference Center – conference lodging	504.00
HCS Retirement Account – retirement	664.62
NE Department of Revenue – state taxes	23.10
Kerwin Propp – refund	41.20
Jessica Teeter – conference reimbursement	40.03
Darla Windholz – refund	18.10
Payroll – net (gross - \$3,380.98)	2,705.30