

The Board of Education of the Hitchcock County Schools met June 12, 2017 at the Hitchcock County Junior/Senior High School in Trenton. Present were board members: Scott, Marks, Kolbet, O'Byrne, and Baker. Rippen was absent. Also present were Superintendent Sattler, Principal Kershaw, D. Wimer, L. Wagner, J. Peck of Johnson Controls, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Baker; seconded by O'Byrne to excuse Rippen. Aye votes Scott, O'Byrne, Baker, Kolbet, and Marks; nay votes none.

Moved by Baker; seconded by Kolbet to approve the June 2017 regular meeting agenda as presented. Aye votes O'Byrne, Baker, Kolbet, Marks, and Scott; nay votes none.

President Scott welcomed all visitors.

Moved by Kolbet; seconded by Marks to approve the consent agenda as presented. Aye votes Scott, O'Byrne, Baker, Kolbet, and Marks; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the May 2017 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$506,248.38 and lunch fund bills totaling \$11,037.33. (4) Other funds.

Jason Peck from Johnson Controls presented a controls agreement and a mechanical maintenance agreement. Mr. Peck fielded questions from the board members. After review and discussion it was moved by Baker; seconded by O'Byrne to accept a controls agreement for \$5,911 and a mechanical maintenance agreement for \$15,992. Aye votes Baker, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Superintendent Sattler reviewed mandatory board policy revisions and adoptions with the board. Moved by Baker; seconded by Kolbet to revise policies 2004 (Oath of Office); 2005 and 4053 (Conflict of Interest); 2008, Option A (Open Meetings); 3003 (Bidding for Construction, Remodeling, Repair, or Site Improvements); 3011 (Transportation); 3033 (Lending Textbooks to Children Enrolled in Private Schools); 3046 (Service Animals); and adoption of policies 2016 (Participation in Insurance Program by Board Members); 3003.1 (Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds); 3004.1 (Fiscal Management for Purchasing and Procurement Using Federal Funds); 3036 (Purchasing (Credit) Card Program); 3042 (Construction Management at Risk Contracts); 3043 (Design-Build Contracts); 3044 (Incidental or De Minimis Use of Public Resources); 3045 (Use of Sniffer Dogs); and 3047 (Data Breach Response). Aye votes Kolbet, Marks, Scott, O'Byrne, and Baker; nay votes none. The board tabled the revision to Policy 3004 (General Purchasing and Procurement).

After discussion action item 4 (discussion and all necessary action of football field irrigation proposals) was tabled. The board directed Superintendent Sattler to search for water /drought efficiency grants to possibly offset costs of an underground irrigation system.

Moved by Baker; seconded by Marks to approve a contract with Brandi Benson as an elementary teacher for the 2017-2018 school year. Aye votes Scott, O'Byrne, Baker, Kolbet, and Marks; nay votes none.

Moved by Kolbet; seconded by O'Byrne to accept the resignation of Neil Kaslon, 9-12 Social Sciences teacher, at the end of the 2016-2017 school year. Aye votes O'Byrne, Baker, Kolbet, Marks, and Scott; nay votes none.

Moved by Baker; seconded by Kolbet to approve a contract with Loren Wagner as the 9-12 Social Sciences teacher for the 2017-2018 school year. Aye votes Scott, O'Byrne, Baker, Kolbet, and Marks; nay votes none.

Moved by Kolbet; seconded by Marks to move into executive session to discuss and review extracurricular sponsors and coaching duties at 8:22 PM. Aye votes Baker, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Moved by Baker; seconded by Kolbet to move out of executive session at 9:13 PM. Aye votes Kolbet, Marks, Scott, O'Byrne, and Baker; nay votes none. President Scott reported that no action was taken. Compensation for head coaches to attend coaches' clinics will be an agenda item in July.

There was no committee report.

Principal/Athletic Director Kershaw's report as follows: (1) Kelsey Rivera and Carina Monzo were hired for the para positions that were open at the elementary. The PK para position has not been filled. (2) Summer school has started and will run Monday – Thursday, 8:30 to noon; for 3 consecutive weeks. Students were recommended by teachers. (3) All NSSRS and state reports are in to the NDE. (4) Recognition of Darin Hutto for qualifying for state golf. (5) State track qualifiers were Kylee Scott, Brooke Scott, Jasmine Youngquist, Cassidy Kisker, Wyatt Standiford, and Chase Matson. (6) Fall sports schedules were passed out. (7) Thank you to the Booster Club for the snacks and meals for the track and golf teams at state.

Superintendent Sattler's report as follows: (1) Tech report – all computers that were ordered are in and being prepared for the school year. (2) The replacement for the elementary roof HVAC unit should be installed soon. (3) PBiS training was the week prior and more will take place the week following. (4) Have been busy with Infinite Campus training and implementation. (5) Hitchcock County Schools will get to host the 2018 RPAC track meet.

President Scott adjourned the meeting at 9:25 PM. The next board meeting will be held on July 8, 2017, at 7:00 PM, at the Hitchcock County Junior/Senior High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours of the meeting for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Michael Baker – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
Aflac – payroll deduction	233.45
American Family Ins Co – payroll deduction	1,706.84
Amsterdam Printing – school supply	288.99
Arctic Glacier – athletic supply	40.00
B.E. Publishing – class supply/license renewal	254.65
Blick Art Materials – art supply/equipment	1,250.81
Blue Cross Blue Shield – health insurance	41,644.20
Bosselman Energy – bus/building fuels	2,050.70
BSN Sports – classroom supply	22.04
Carson-Dellosa Publishing – library supply	46.93
Classroom Direct – resource supply	27.80
Colonial Life – payroll deduction	187.90
Community First Bank – FICA, taxes	39,947.91
Creative Teaching Press – classroom supply	120.86
D&L Pest Control – pest control	107.00
D&S Hardware – grounds supply	35.90
Dans R Us – trash	154.50
Depreciation Reserve Fund – transfers	186,993.57
Diamond Vogel – paint	908.41
Eakes Office Solutions – office supplies	172.95
Employee Benefit Fund – fund transfer	10,000.00
Farmers Coop – bldg/bus fuel/supply/labor	2,016.16
Fastenal – building supply	77.23
Fisher Scientific Co – classroom supply/equipment	119.51
Flinn Scientific – classroom supply/equipment	2,111.45
Follett School Solutions – library license renewal	1,455.00
Gary's Inc – classroom T-shirts/engraving	235.00

Great Plains Communications – phone bill/internet	1,194.01
Green Turf – first application	1,505.70
HCHS Petty Cash – reimbursements	987.46
HCS – payroll deductions	445.00
HCS Flex Plan – payroll deductions	1,651.68
Holiday Inn Express – state golf lodging	364.00
Hometown Leasing – copiers	384.70
Hot Lunch Fund – lunch bills	886.67
Ideal Laundry – custodial supply	84.06
Jones School Supply – AR awards	60.08
Mead Lumber – building supply	10.46
Legal Shield – payroll deductions	112.60
McCook Gazette – ads	199.80
MCI – long distance	50.80
MG Trust Company – annuities	4,668.47
Missouri Turf Paint – athletic supply	1,449.75
National FFA Organization – awards	193.00
NE Department of Education – PBiS LDI training	1,400.00
NE Council of School Admin – principal dues	570.00
NCS Retirement Account – retirement	31,079.22
NE Department of Revenue – state taxes	5,186.98
NE DOL/Boiler Inspection Program – certificates	96.00
New York Life Ins Co – payroll deduction	47.00
O’Brien Electric – electrical work	1,631.72
Casha O’Byrne – training meals	385.00
Optum Health – FSA fees	150.00
Perfection Learning Corp – classroom supply/AV	137.45
Plains Equipment Group – grounds supply	1.26
Prairie Wind PC’s – office hardware	49.99
Principal Life Ins Co – disability	793.96
Quill Corp – office/guidance/classroom supplies	379.72
R&W Repair – bus fuel/supply/labor	464.86
Really Good Stuff – resource supply	72.62
Renaissance Learning – annual renewal	5,590.00
S&S Worldwide – classroom supply	11.68
School Nurse Supply – nurse supply	286.39
School Specialty – office supply	31.01
Scoop Media – ads/printing	221.65
Senor Wooly – online curriculum subscription	75.00
SW NE Physical Therapy – contracted services	119.98
SW Public Power District – electric	2,905.94
HCS Student Activity Fund – fund transfer	25,000.00
T&J Repair – bus parts/labor	388.62
Teacher Created Resources – library supply	120.82
Teachers Discovery – classroom supply	30.06
The Thompson Co – custodial supply	193.82
Trails West – bus fuel	1,242.83
Trend Enterprises – library supply	97.48
UniFirst Corp – custodial supply	77.79
U-Save Pharmacy – albuterol	17.15
U.S. Bank – credit card	3,280.11
Village of Culbertson – water/sewage	129.86
Village of Trenton – water/sewage/electric/trash	2,886.51
Vision Service Plan – payroll deduction	275.25
Western Tire Co – bus tire repair	19.00
World Book Direct Marketing – library book	50.40

Payroll – net (gross - \$171,616.31) 111,229.25

Lunch Fund bills

Cash-Wa Distributing – food/supply/equipment	3,453.59
Colonial Life – payroll deduction	24.12
Community First Bank – FICA/state	751.34
Culligan Water Conditioning – salt	20.40
Dean Holding Co – milk	701.39
HCHS Petty Cash – reimbursements	17.83
Hot Lunch Fund – lunch bill	3.03
Ideal Laundry – kitchen supply	75.99
MG Trust Co – annuity	65.50
HCS Retirement Acct – retirement	827.83
NE Department of Revenue – state tax	38.42
Schmicks Market – food	59.53
HCS Student Activities fund – food purchase	245.96
The Thompson Co – food/supply	1,381.60
Payroll – net (gross - \$4,335.26)	3,370.80