

The Board of Education of the Hitchcock County Schools met February 15, 2017 at the Hitchcock County Junior/Senior High School in Trenton. Present were board members: Marks, Scott, Rippen, Baker, and O'Byrne. Also present were Superintendent Sattler, Peggy Fyn, and several staff members and guests.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Marks; seconded by O'Byrne to excuse Kolbet. Aye votes Baker, Marks, Scott, O'Byrne, and Rippen; nay votes none.

Moved by Baker; seconded by Rippen to approve the February 2017 regular board meeting agenda as presented. Aye votes Marks, Scott, O'Byrne, Rippen, and Baker; nay votes none.

President Scott welcomed all visitors.

Moved by Rippen; seconded by Baker to approve the consent agenda as presented. Aye votes Marks, Scott, O'Byrne, Rippen, and Baker; nay vote none. The consent agenda consisted of the following items: (1) Minutes of the January 2017 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$461,936.94 and lunch fund bills totaling \$21,468.82. (4) Other funds.

Moved by Rippen; seconded by O'Byrne to approve Mike Baker and Mark Frecks to the Hitchcock County Schools Foundation. Aye votes Scott, O'Byrne, Rippen, and Marks; nay votes none. Baker abstained.

Superintendent Sattler introduced Joni Unger, Pre-school teacher, to the board. Ms. Unger gave a background on her early childhood experience. She then told the board that the Hitchcock County Schools' pre-school has been approved for an early childhood PBiS grant. Ms. Unger told the board that she and a team of co-workers will be getting training before implementing the PBiS strategies.

Dave Wimer presented the board with needs of the transportation fleet. The coach bus is aging and starting to need several repairs each year. The board decided to have the transportation committee meet with Mr. Wimer before the next regular board meeting. Mr. Wimer is getting proposals for activity buses.

Superintendent Sattler explained the Nebraska Department of Education's requirements for a student information system. The changes are to make reporting to the NDE simpler. Hitchcock County Schools' current student information system does not have the reports required by the NDE. Mr. Sattler has been in touch with the ESU and conference schools about other student information systems. The new system needs to be implemented by the 2017-2018 school year. Moved by Rippen, seconded by Marks to approve Infinite Campus as Hitchcock County Schools' information system. Aye votes O'Byrne, Rippen, Baker, Marks, and Scott; nay votes none.

Superintendent Sattler informed the board that Spring Parent-Teacher Conferences will be held March 14th and 16th from 4-8 PM. March 17th there will be no school for students and there will be staff development for teachers from 8 AM – 12 PM.

Moved by Rippen; seconded by Marks to approve summer Driver's Education rates of \$160 per eligible Hitchcock County Schools' student, contracted out to Ms. McCarter, with the school providing the vehicle and gas. Aye votes Rippen, Baker, Marks, Scott, and O'Byrne; nay votes none.

President Scott reviewed goals that were set by the board when Superintendent Sattler was hired. One goal was for recommendations on staffing. Superintendent Sattler, with approval of board members, gave a letter of possible reduction in force, reducing the library position to .5 for the 2017-2018 school year. Cathy Barger presented and read a letter to the board on maintaining a full time library position.

Moved by Rippen; seconded by Baker to move into executive session at 8:07 PM to review curricular programs. Aye votes Baker, Rippen, Marks, Scott, and O'Byrne; nay votes none.

Moved by Rippen; seconded by Scott to move out of executive session at 8:28 PM. Aye votes Rippen, Marks, Scott, O'Byrne, and Baker; nay votes none.

No action was taken.

There was no committee report or principal/AD report.

Superintendent Sattler's report as follows: (1) Winter sports are coming to an end. Basketball is gearing up for sub-districts. Wyatt Standiford and Zach Janousek qualified for Nebraska state wrestling. The FFA qualified as a team for state FFA in Lincoln in April. (2) Mr. Wimer and Mr. Lewis have been down at the track preparing for track season. Hitchcock County Schools will host the RPAC track meet. (3) Hitchcock County Schools received a \$20,000 grant for Chromebooks for the 1 to 1 program for the high school. Mr. Sattler wrote the grant. (4) All preparations have been made for the removal of the old bleachers, electrical work, and tile replacement. Final measurements for the bleachers will be done tomorrow. (5) Mr. Sattler has received one application for the high school English position and two applications for the K-12 music position for the 2017-2018 school year. (6) Mr. Sattler informed the board of two NRCSA events coming up: the annual Legislative Forum and the Spring Conference. Mr. Sattler asked the board members to let him know if they would like to attend. (7) The superintendent evaluation is to be done in March.

President Scott adjourned the meeting at 8:40 PM. The next board meeting will be held on March 13, 2017 at 7:00 PM, at the Hitchcock County Junior/Senior High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours of the meeting for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Michael Baker – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
Aflac – payroll deduction	262.74
American Electric – building supply	118.00
American Family Ins Co – payroll deduction	1,706.84
Applause Learning Resources – classroom supply	38.85
Arctic Glaciers USA – ice	45.00
Blue Cross Blue Shield – health insurance	41,644.20
Colonial Life – payroll deduction	277.03
Community First Bank – FICA, taxes	42,390.33
Community Hospital – DOT physical	141.25
D&L Pest Control – pest control	107.00
Dans R Us – trash	154.50
Depreciation Reserve Fund – transfer	150,000.00
Dundy County Hospital – DOT physical	175.00
Eakes Office Solutions – copiers/usage/supply	3,008.97
ECTS – E-rate contracted services	507.58
ESU #15 – contracted services/workshop	15,783.13
ESU #16 – contracted services	180.60
Farmers Coop – bldg./bus fuel/parts/labor	7,603.77
Fastenal – building supply	276.55
Follett School Solutions – library books	1,548.93
Great Plains Communications – phone bill/internet	1,402.62
Harris School Solutions – tax forms	246.23
HCHS Petty Cash – reimbursements	599.55
HCS – payroll deductions	445.00
HCS Flex Plan – contributions	1,651.68
Heritage Hills Golf Corp – green fees	750.00
Hot Lunch Fund – lunch bills	1,673.28
Ideal Laundry – custodial supply	70.90
JMGR Financial – payroll deduction	58.41
Jones School Supply Co – spelling bee ribbons	60.67
JW Pepper – music supply	111.78
KSB School Law – legal services	556.00
Legal Shield – payroll deduction	133.53
Thomas Lewis – reimbursement	86.50
McCook Community College – conference fees	60.00

MCI – long distance	58.64
Menards – building supply	272.78
MG Trust Company – annuities	4,718.47
MARC – custodial supply	143.58
NE Department of Education – registration fee	160.00
HCS Retirement Acct – retirement	32,995.17
NE Department of Revenue – state taxes	5,324.73
New York Life Ins Co – payroll deduction	47.00
O’Brien Electric – electric work	301.63
One Source – background checks	75.00
Optum Health – FSA fees	150.00
Postmaster – presort mail renewal	225.00
Principal Life Ins Co – disability	829.96
Public Risk Management – bond	100.00
Quality Urgent Care – DOT physicals	270.00
Quill Corporation – office supply	249.38
R&W Repair – bus fuel/parts/labor	1,737.46
RW Welding – shop supply	170.25
Schamel’s Auto Supply – bus supply	124.24
Scoop Media – ads/printing	152.53
Southwest Fertilizer – bus/building fuel	4,920.43
Southwest Public Power District – electric	2,302.25
Stamp Fulfillment Center – stamped envelopes	1,178.75
The Thompson Co – custodial supply	1,023.37
Trails West – bus fuel	1,761.68
Transportation Accessories – bus part	218.92
Trane – gas valve replacement	1,265.00
UniFirst Corporation – custodial supply	71.02
U.S. Bank – credit card charges	209.73
Village of Culbertson – water/sewage	95.15
Village of Trenton – water/sewage/electric/trash	2,936.28
Vision Service Plan – payroll deductions	275.25
Payroll – net (gross - \$184,251.83)	20,532.87

Lunch Fund bills

Cash-Wa Distributing – food	4,377.05
Colonial Life – payroll deduction	59.54
Community First Bank – FICA, taxes	1,253.52
Culligan Water Conditioning – salt	29.50
D&S Hardware – faucet parts	68.15
Dean Holding Co – milk	2,481.90
Food Distribution Program – commodities	1,858.01
Hot Lunch Fund – lunch bill	3.82
Ideal Laundry – kitchen supply	90.22
JMGR Financial – payroll deduction	173.63
MG Trust Co – annuity	97.00
HCS Retirement Acct – retirement	1,248.64
NE Department of Revenue – state taxes	100.05
Schmicks Market – food	183.20
School Nutrition Association – membership	10.00
The Thompson Co – food/supply	4,685.36
Ramona Wilkenson – refund	9.50
Payroll – net (gross - \$6,551.83)	4,739.73