

The Board of Education of the Hitchcock County Schools met December 11, 2017 at 7:00 PM at the Hitchcock County Jr/Sr High School. Present were board members Scott, Marks, Kolbet, O'Byrne, Rippen, and Hutto. Also present were Superintendent Sattler, Principal Kershaw, Tom Baker, staff members and P. Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Marks; seconded by Kolbet to approve the December 2017 regular meeting agenda as presented. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hutto; nay votes none.

President Scott welcomed all visitors.

Moved by Hutto; seconded by Rippen to approve the consent agenda with check #26838, Dan O'Byrne, pulled from the check register. Aye votes Rippen, Hutto, Kolbet, Marks, Scott, and O'Byrne; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the November 2017 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$319,211.16 and lunch fund bills totaling \$17,599.96. (4) Other funds.

Moved by Kolbet; seconded by Marks to approve check #26838, Dan O'Byrne. Aye votes Hutto, Kolbet, Rippen, Marks, and Scott. O'Byrne abstained. Nay votes none.

Tom Baker addressed the board. The Thuman Foundation, Community First Bank, and the Trenton Community Development Corporation are giving Hitchcock County School's FFA and Ag Department a \$45,000 donation for a greenhouse. Mrs. Day addressed the board with information about costs of a greenhouse and startup needs. The school will be getting bids for the greenhouse and selecting a location. Moved by Kolbet; seconded by O'Byrne to accept a donation from The Thuman Foundation, Community First Bank, and the Trenton Community Development Corporation for a donation for the construction of a greenhouse for the Hitchcock County School's FFA and Ag Department. Aye votes Hutto, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

Linnette Kisker from Bentley & Kisker, PC presented the board with the 2016-2017 Hitchcock County Schools Audit Report. Mrs. Kisker addressed questions from the board. Moved by Rippen; seconded by Marks to accept the Hitchcock County Schools Audit Report for the 2016-2017 school year. Aye votes O'Byrne, Rippen, Hutto, Kolbet, Marks, and Scott; nay votes none.

Moved by Kolbet; seconded by Marks to move into executive session at 7:45 PM to discuss Superintendent Sattler's evaluation. Aye votes Scott, O'Byrne, Rippen, Hutto, Kolbet, and Marks; nay votes none.

Moved by Hutto; seconded by Kolbet to move out of executive session at 8:10 PM. Aye votes Marks, Scott, O'Byrne, Rippen, Hutto, and Kolbet; nay votes none.

Moved by Rippen; seconded by Marks to extend Superintendent Sattler's contract through the 2019-2020 school year. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hutto; nay votes none.

Committee reports as follows: (1) The negotiations committee met at 6 PM. At 6:30 PM the committee met with the teacher's committee. Teachers are asking for a 3% raise on the current base salary. They are also asking for one more sponsor each day to the summer weight room program. The negotiations committee will meet before the January 2018 regular board meeting.

Principal/AD Kershaw's report as follows: (1) The elementary hosted the Red Cross blood mobile on December 1<sup>st</sup>. They met their goal of 44 pints of blood. Thank you to the 6<sup>th</sup> grade for helping with the drive. Thank you to the 5<sup>th</sup> & 6<sup>th</sup> grade for recruiting donors. (2) The 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades took a field trip to McCook to visit the Sheldon Art Exhibit on December 1<sup>st</sup>. (3) The elementary hosted 81 guests at their holiday feast on December 7<sup>th</sup>. (4) The PreK-12

Christmas program is December 12<sup>th</sup> at 7 PM at the elementary. (5) A big thank you to Hillside Perk and Mentzers for providing treats for the AR winners of the month. (6) The elementary has 4 new option students. (7) The elementary will have an early out for Christmas break on December 21<sup>st</sup> at 1:10 PM. (8) Congratulations to the One-Act play for placing 6<sup>th</sup> at RPAC and 4<sup>th</sup> in Districts. (9) Congratulation to All-Conference VB – 1<sup>st</sup> team - Kyleigh Scott, 2<sup>nd</sup> team – Isabell Sheets, Honorable Mention – Courtney Hrnchir & Amanda Horinek. (10) Congratulations to All-District FB – 1<sup>st</sup> team – Wes Merrill & Zach Janousek; 2<sup>nd</sup> team – Darian Hutto, Wes Merrill, & Zach Janousek; and Honorable Mention – Chris O’Byrne, Dionte Perkins & Darian Hutto. (11) A Jamboree BB game on November 21<sup>st</sup> raised \$452 for the NE High School Sports Hall of Fame. (12) The girls BB team place 3<sup>rd</sup> in the Cattle Trail Tournament and the boys place 7<sup>th</sup>. (13) Congratulations to NSAA Academic All-State Awards – VB & One Act Play – Courtney Hrnchir & Isabelle Sheets; FB – Darian Hutto; and CC – Autumn McCauley & Laynee Merrill. (14) Hitchcock County Schools will be D1 in FB for the 2018 season.

Superintendent Sattler’s report as follows: (1) A report on speakers and sessions attended at the NASB Conference held on November 15<sup>th</sup> – 17<sup>th</sup>. (2) All staff members will receive a \$25 gift certificate for Schmicks Market for Christmas. (3) A feasibility study will be done by an architect for alternatives on the building and grounds committee’s ideas for improvements for a wrestling/weight/storage rooms and possible food service area at the high school.

President Scott adjourned the meeting at 8:44 PM. The next board meeting will be held January 8, 2018 at 7:00 PM, at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours of the meeting for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O’Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
Nathanial Action – professional day reimbursement	80.17
Aflac – payroll deduction	174.74
American Family Insurance Co – payroll deductions	1,417.87
Blue Cross Blue Shield – health insurance	41,699.61
Bosselman Energy – bus/building fuels	3,398.77
Colonial Life – payroll deductions	138.57
Community First Bank – FICA, taxes	41,231.20
Community Hospital – CDL physical	148.25
D&L Pest Control – pest control	107.00
Dans R Us – trash	154.50
Eakes Office Solutions – copier usage/office supplies	2,309.40
Engaging Technologies – Smart boards	21,446.00
ESU #15 – contracted services	16,121.49
ESU #16 – contracted services	729.13
Ewell Educational Services – classroom supply	165.00
Farmers Coop – bus fuel	1,180.37
Joy Farr – reimbursement	15.24
Fastenal – building supply	200.88
Follett School Solutions – library books	468.10
Great Plains Communications – phone bill	169.31
HCHS Petty Cash – reimbursement	209.29
HCS – payroll deductions	445.00

HSC Flex Plan – contributions	1,832.53
Credit Management Services – payroll deductions	602.73
Hitchcock County Treasurer – rental taxes	607.96
Hometown Leasing – copiers	384.70
Hot Lunch Fund – payments	1,826.39
Ideal Laundry – custodial supply	82.03
Johnson Controls – services	2,925.48
Kittle’s Music – music supply	48.00
Legal Shield – payroll deductions	133.53
MCI – long distance	46.37
Mead Lumber – One Act supplies	49.35
MG Trust Co – annuities	4,415.00
Midlands Toxicology – DOT testing	672.00
HCS Retirement Acct – retirement	33,510.53
NE Safety Center @ UNK – Level II training	150.00
NE Department of Revenue – state taxes	5,230.48
NE FFA State Association – membership	1,120.00
New York Life Ins Co – payroll deduction	47.00
Dan O’Byrne – permit reimbursement	7.50
Optum – FSA fees	150.00
Principal Life Ins Co – disability	784.83
Quill Corporation – office supply	47.44
R&W Repair – bus fuel/parts/labor	1,429.74
Rainbow Artistic Supply – classroom supply	48.25
RW Welding – hand rails at football field	1,540.12
Schamel’s Auto Supply – bus supply	51.82
Scholastic – library books	75.00
Scoop Media – ads/printing	333.99
Snell Service – services	586.50
Southwest NE Physical Therapy – contracted services	102.48
Southwest Public Power District – electric	1,821.34
US Postal Service – stamped envelopes	896.50
The Thompson Co – custodial supply	297.82
Trails West – bus fuel	1,903.56
UniFirst Corporation – custodial supply	124.52
US Bank – credit card	839.03
Vanco – transaction fees	6.30
Village of Culbertson – water/sewage	101.03
Village of Trenton – water/sewage/trash/electric	2,051.20
Vision Service Plan – payroll deductions	303.83
Volz Inc – building supply	29.28
Zeliff Control Systems – academic equipment	630.00
Payroll – net (gross - \$179,840.49)	116,198.61

Lunch Fund bills

Cash-Wa Distributing – food/supply	4,855.57
Colonial Life – payroll deduction	72.38
Community First Bank – FICA, taxes	1,298.70
Culligan Water Conditioning – salt	20.45
Dean Holding Co – milk	1,605.85
Credit Management Services – payroll deduction	197.15

Hot Lunch fund – payment	5.40
Ideal Laundry – kitchen supply	109.13
MG Trust Company – annuity	94.00
HCS Retirement Acct – retirement	1,288.46
NE Department of Revenue – state taxes	98.37
Schmicks Market – food	292.73
The Thompson Co – food/supply	2,611.75
Payroll – net (gross - \$6,932.26)	5,050.02