

The Board of Education of the Hitchcock County Schools met October 9, 2017 at 7:00 PM at the Hitchcock County Junior/Senior High School in Trenton. Present were board members Scott, Marks, Kolbet, Rippen, and O'Byrne. Also present were Superintendent Sattler, Principal Kershaw, School Improvement Committee members, a patron, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Rippen; seconded by Marks to approve the October 2017, Regular Meeting Agenda as presented. Aye votes Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

President Scott welcomed all visitors.

Moved by Rippen; seconded by Kolbet to removed check 26654 for \$35,233.51, Farmers Coop, from the consent agenda. Aye votes Kolbet, Rippen, Marks, Scott, and O'Byrne; nay votes none.

Moved by Kolbet; seconded by O'Byrne to approve the consent agenda as presented. Aye votes Rippen, Kolbet, Marks, Scott, and O'Byrne; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the September 2017 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$292,218.67 and lunch fund bills totaling \$18,994.42. (4) Other funds.

Mr. Rahrs, co-chairman of the school improvement committee presented the board with goals and the matrix to meet those goals for school improvement. Committee members answered board questions after the presentation.

Moved by Marks; seconded by Kolbet to recognize the Hitchcock County Educators Association as the official bargaining unit for the 2019-2020 school year. Aye votes O'Byrne, Rippen, Baker, Kolbet, Marks, and Scott; nay votes none.

Superintendent Sattler presented the board with bids from K-C Motor and Electric (\$11,414.00) and O'Brien Electric (\$13,881.00) for elementary gym lighting. Moved by Rippen; seconded by Scott to accept the proposal from K-C Motor and Electric for \$11,414.00 for the elementary school gym lighting. Aye votes Scott; O'Byrne, Rippen, Kolbet, and Marks; nay votes none.

Moved by Rippen; seconded by O'Byrne to prepay 28,000 gallons of propane from Farmers Coop at \$1.19 per gallon for the elementary site. Aye votes Marks, Scott, O'Byrne, Rippen, and Kolbet; nay votes none.

Moved by Kolbet; seconded by Rippen to approve check 26654, Farmers Coop, for \$35,233.51. Aye votes Rippen, Marks, Scott, O'Byrne, and Kolbet; nay votes none.

Moved by Kolbet; seconded by Marks to approve the purchase of propane from Southwest Fertilizer/Bosselman Energy on a pay as you go contract at \$1.17 per gallon for the secondary site. Aye votes Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

President Scott informed the board that he had received a letter of resignation from board member Baker. Moved by Kolbet; seconded by O'Byrne to accept the resignation of board member Michael Baker. Aye votes Rippen, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Board member Baker had 14 months left in the elected position. Superintendent Sattler and the board discussed notifying the county clerk, advertising for the position in the newspaper, and interviewing applicants. The board will meet applicants at the November regular board meeting and appoint a new board member during the meeting. Application deadline was set for October 23, 2017.

Due to Baker's resignation, a seat was left open on the school's foundation board. Moved by Marks; seconded by Kolbet to appoint O'Byrne as a director for the Hitchcock County Schools Foundation. Aye votes Scott, Rippen, Kolbet, and Marks; nay votes none. O'Byrne abstained.

There was no committee report.

Principal/AD Kershaw's report as follows: (1) September 13<sup>th</sup> the elementary practiced lockdown and evacuation drills. (2) September 18<sup>th</sup> administrative staff attend an Ed Fi workshop at ESU 15. (3) September 14<sup>th</sup> the 4<sup>th</sup> grade attended a health & fitness day at MCC. (4) Parent-teacher conferences will be held October 23<sup>rd</sup> & 24<sup>th</sup>. (5) There will be no school October 27<sup>th</sup>. (6) The Hitchcock County volleyball team is seeded third in the west RPAC tournament. (7) The Hitchcock County cross country team won RPAC. (8) October 12<sup>th</sup> is cross county districts at Bayard.

Superintendent Sattler's report as follows: (1) Two new regulators need to be installed on the elementary rooftop furnace that is being replaced. (2) Community First Bank Foundation is willing to make a donation of approximately \$40,000 to the school for a possibly Ag related building. (3) Smart boards in classrooms are starting to fail. Tech committee members will be attending a demonstration for new equipment on October 25<sup>th</sup> at the elementary. (4) Mr. Sattler and Mrs. Rippen are researching interactive screens for lobbies on each site for alumni class pictures, sports records, etc. (5) A big thank you to the Booster Club for all they did during Homecoming week. (6) The end of the first quarter is October 13<sup>th</sup>. Parent-teachers conferences will be held October 23<sup>rd</sup> & 24<sup>th</sup> from 4-8 PM. (7) A handout of area/conference school enrollment numbers.

President Scott adjourned the meeting at 8:21 PM. The next board meeting will be held on November 13, 2017 at 7:00 PM, at the Hitchcock County Junior/Senior High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

#### General Fund Bills

20/20 Technologies – contracted services	3,164.00
83 Repair – bus parts/labor	714.97
Aflac – payroll deductions	174.74
American Family Insurance – payroll deductions	1,417.87
Arctic Glacier USA – ice	50.00
Blue Cross Blue Shield – health insurance	42,135.97
Bosselman Energy – building/bus fuel	1,489.77
Colonial Life – payroll deductions	138.56
Community First Bank – FICA, taxes	42,210.69
Community Hospital – CDL physical	148.25
D&L Pest Control – pest control	107.00
D&S Hardware - custodial equipment	202.94
Dans R Us – trash	154.50
DJ Software – negotiation hardware	320.00
Eakes Office Solutions – copier usage	2,091.53
ESU #16 – contracted services	729.13
Farmers Coop – bus/building fuel/prepay propane	35,233.51
Fastenal – custodial/building supply	83.75
Follett School Solutions – library books	744.91
Great Plains Communications – phone bill/internet	1,192.56
HCHS Petty Cash – reimbursement	989.52
HCS – payroll deductions	446.49
HCS Flex Plan – contributions	1,832.53
Hometown Leasing – copiers	769.40
Hot Lunch Fund – lunch bills	1,506.70
Ideal Laundry – custodial supply	77.85

JW Pepper – music supply	93.80
Kittle’s Music – music supply	92.50
Legal Shield – payroll deduction	133.53
Lou’s Sporting Goods – athletic supply	414.51
McCook Gazette – ads/printing	288.15
MCI – long distance	45.67
Mead Lumber – building supply	15.48
Wayne Merrill – bus license reimbursement	7.50
MG Trust Company – annuities	5,603.00
HCS Retirement Account – retirement	34,249.04
NE Department of Revenue – state taxes	5,279.33
NIAAAA/NSIAAAA – membership dues/registration	210.00
NWEA – MAPS website	2,250.00
New York Life Ins Co – payroll deduction	47.00
O’Brien Electric – electric work	275.38
On the Spot Services – drinking fountain installation	97.48
Optum Health – FSA fees	150.00
ORC Direct – library supply	115.89
Principal Life Ins Co – disability	772.40
Quality Urgent Care – DOT physicals	289.00
Quill Corporation – office supply	108.82
R&W Repair – bus fuel/parts/labor	3,136.47
Scantron Corporation – classroom supply	77.35
Scholastic Book Clubs – library books	354.50
Scholastic Inc – classroom supply	121.00
School Specialty – classroom equipment	126.68
Scoop Media – subscription/ads/printing	121.20
Scripps National Spelling Bee – registration	140.50
Seven D Lock – keys	30.00
Southwest NE Physical Therapy – contracted services	155.52
Southwest Public Power District – electric	3,842.38
The Thompson Co – custodial supply	1,034.24
Titan Machinery – bus part	428.72
Trails West – bus fuel	1,800.67
UniFirst Corporation – custodial supply	101.72
U.S. Bank – credit card	2,108.42
Vanco – transaction fees	25.51
Village of Culbertson – water/sewage	228.44
Village of Trenton – water/sewage/trash/electric	3,771.56
Vision Service Plan – payroll deductions	303.83
West Music – music supply	162.25
Payroll – net (gross - \$185,644.58)	120,615.60

Lunch Fund bills

Cash-Wa Distributing – food/supply	3,538.17
Colonial Life – payroll deduction	72.39
Community First Bank – FICA, taxes	1,322.05
Culligan Water Conditioning – salt	29.55
Dean Holding Company – milk	1,679.25
Credit Management Services – payroll deduction	209.70
Hot Lunch Fund – lunch bill	5.40

Ideal Laundry – kitchen supply	106.55
MG Trust Company – annuity	110.00
HCS Retirement Account – retirement	1,297.56
NE Department of Revenue – state taxes	99.20
Schmicks Market – food	105.87
Snell Services – freezer repair	725.08
The Thompson Co – food supply	4,553.99
Payroll – net (gross - \$7,068.75)	5,129.66