

The Board of Education of the Hitchcock County Schools met July 9, 2018 at 7:00 PM at the Hitchcock County Jr/Sr High School. Present were board members Marks, O'Byrne, Scott, Rippen, and Hutto. Absent Kolbet. Also present were Superintendent Sattler, Principal Tines, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Marks; seconded by Hutto to excuse Kolbet. Aye votes O'Byrne, Rippen, Hutto, Marks, and Scott; nay votes none.

Before any other business President Scott informed the board that some of the board policy numbers published on the agenda were incorrect and would be corrected during the discussion of and action on the policies.

Moved by Rippen; seconded by O'Byrne to approve the July 2018 regular meeting agenda as presented. Aye votes Rippen, Hutto, Marks, Scott, and O'Byrne; nay votes none.

No visitors were present.

Moved by Hutto; seconded by Marks to approve the consent agenda as presented. Aye votes Hutto, Marks, Scott, O'Byrne, and Rippen; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the June 2018 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$292,897.92 and lunch fund bills totaling \$3,994.62. (4) Other funds.

Superintendent Sattler presented the board with 2018 policy updates. The board reviewed the policies and selected any options that pertained to the school district on those policies with options. The wrong policy number that was published on the agenda will be highlighted.

Moved by Rippen; seconded by O'Byrne to revise board policies as presented:

- 4012 (Staff Internet and Computer Use),
  - 4013 (Grievance Procedure),
  - 4014 (Employment-Related Sexual Harassment),
  - 5007 (**5008**) (Pregnant or Parenting Students),
  - 5015 (**5017**) (Routine Directory Information),
  - 5025 (**5026**) (Sex Discrimination and Sexual Harassment of Students),
  - 5033 (**5035**) (Student Discipline),
  - 5035 (**5037**) (Student Internet and Computer Access),
  - 5043 (**5045**) (Student Fees),
  - 5052 (**5054**) (Student Bullying),
  - 5055 (**5057**) (Parental Involvement in the Title I Program),
  - 5060 with Option B (**5062**) (Lice and Nits)
  - 6021 (District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations),
  - 6031 (Emergency Exclusion),
- and to adopt 6036 (Reading Instruction and Intervention Services) as presented. Aye votes Marks, Scott, O'Byrne, Rippen, and Hutto; nay votes none.

Superintendent Sattler presented the board with minor changes to the handbooks. Moved by Hutto; seconded by Marks to accept the Student-Parent, Certificated, and Classified Handbooks with the proposed changes for the 2018-2019 school year. Aye votes Marks, Scott, O'Byrne, Rippen, and Hutto; nay votes none.

Moved by Marks; seconded by Scott to renew the controls agreement for \$6,266.00 and the mechanical maintenance agreement for \$16,472.00 with Johnson Controls. Aye votes Scott, O'Byrne, Rippen, Hutto, and Marks; nay votes none.

Superintendent Sattler presented the board with two proposals for the construction of the greenhouse: Masonary Medic for \$10,500.00 and McCook Contracting for \$11,975.00. Moved by Marks; seconded by Rippen to accept the proposal from McCook Contracting for \$11,975.00 Aye votes O’Byrne, Rippen, Hutto, Marks, and Scott; nay votes none.

Due to no proposals arriving before the July 2018 board meeting discussion and any action for asphalt in the north parking lot at the high school was tabled. The board instructed Mr. Sattler to run an ad for proposals.

No action was taken on the purchase of an off lease car. This will be revisited when the need to free up a school suburban becomes necessary.

Committee reports as follows: (1) Board member Rippen and Mr. Sattler attended a discussion group with NASB Member Engagement Director at the Pizza Hut in McCook. (2) The budget committee consisting of Scott, O’Byrne, and Marks will meet before the August regular board meeting at 6:00 PM on August 13, 2018.

Principal Tines’ report as follows: (1) Mr. Tines attended the Early Childhood PBiS workshop in Kearney, along with team members. (2) Due to the size of the 2018-2019 4<sup>th</sup> grade class it will be split. (3) The ESU is polling member schools to find out what Learning Management Systems they use and the cost. They are looking at possibly co-oping for a better cost.

Superintendent Sattler’s report as follows: (1) Maris Construction has been contacted for a proposal on possibly enclosing the south porch at the high school, and the area between the shop and music room for storage. (2) The new activity bus is in Lincoln awaiting proposals on decaling. (3) Mr. Sattler asked the board for guidance on the sale of the Van Hool. The board discussed various “for sale” sites and set a minimum asking price of \$15,000.00.

President Scott adjourned the meeting at 8:04 PM. The next board meeting will be held August 13, 2018 at 7:00 PM, at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O’Byrne – Secretary

#### General Fund bills

20/20 Technologies – contracted services	3,164.00
American Family Insurance Co – payroll deduction	1,417.87
Amsterdam Printing – office supply	282.36
Autism-Products.com – Sped equipment	56.94
Award Emblem Mfg Co – athletic awards	621.95
Brandi Benson – reimbursement	32.00
Blue Cross Blue Shield – health insurance	41,699.61
Bosselman Energy – building/bus fuel/spray	1,364.17
BrainPOP – site license	2,395.00
Carson-Dellosa Publishing – classroom supply	64.91
Colonial Life – payroll deduction	134.32
Comfort Inn – School Law seminar lodging	99.95
Community First Bank – FICA, taxes	33,366.31
Cornhusker International – bus parts/labor	885.94
D&L Pest Control – pest control	110.00
Dans R Us – trash	154.50
Eakes Office Solutions – office supply	9.99
ECTS – E-rate services	836.34
Angie Englot – PBiS stipend	325.00
ESU #15 – contracted services	32,622.24

Farmers Coop – building/bus fuel	1,365.36
Flinn Scientific – classroom equipment	42.00
Frog Publications – Sped supply	152.00
Fundamental Learning Center – classroom supply	45.40
Gopher Sport – classroom equipment/supply	1,065.10
Great Plains Communications – phone bill	168.99
Green Turf – Step 2 application	1,196.31
HCHS Petty Cash – reimbursements	308.63
HCS – payroll deductions	445.89
HCS Flex Account – contributions	1,802.53
Credit Management Services – payroll deductions	396.44
Holiday Inn Express – state golf lodging	744.00
Holiday Inn Kearney – school nurse conference lodging	191.90
Hometown Leasing – copiers	384.70
Ideal Laundry – custodial supply	154.36
IXL Learning – site license	2,700.00
Johnson Controls – repairs	1,824.08
Kittle’s Music – instrument repairs	201.00
Lakeshore Learning Materials – classroom supply	458.59
Legal Shield – payroll deduction	112.60
Mark’s Plumbing – building supply	23.21
Deb McCarter – PBiS reimbursements	75.77
MCI – long distance	48.55
Matrix Trust – annuities	4,820.00
Midwest Alarm Services – alarm inspections/parts	937.60
Nasco – classroom supply	132.38
National Financial Services – payroll deduction	1,625.00
NASB – School Law Seminar registration	155.00
HCS Retirement Acct – retirement	29,417.16
NE Safety Center – Level 2 course fee	100.00
NE Department of Revenue – state taxes	4,759.04
Northwest Fire Extinguisher – extinguisher inspection	186.00
New York Life Ins Co – payroll deduction	47.00
Optum – FSA fees	150.00
Oriental Trading Co – classroom supplies	271.79
Orscheln Farm & Home – mats	175.70
Principal Life Ins Co – disability	784.83
Pyramid School Products – office supply	769.83
Quill Corporation – classroom/office supply/furniture	1,030.52
R&W Repair – fuel/parts/labor	600.98
Rainbow Resource Center – Sped textbook	30.48
Really Good Stuff – classroom supply/equipment	526.76
School Outfitters – Sped furniture	139.61
School Specialty – office supply	630.01
Scoop Media – ads/printing	146.39
Stump Printing – classroom supply	37.92
Southwest Public Power District – electric	2,773.71
Stamp Fulfillment Center – stamped envelopes	1,178.75
Staples Business Advantage – office supply/class equip	214.83
Teacher Created Resources – classroom/library supply	441.54
Teacher Synergy – site license	602.99
Therapy Shoppe, Inc – Sped supply	91.93
The Thompson Co – custodial supply	367.17
Trails West – fuel	837.78
Transportation Accessories – bus supply	48.73
Uline – Sped supply	29.13

U.S. Bank – credit card	6,511.19
Village of Culbertson – water/sewage	248.75
Village of Trenton – water/sewage/electric/trash	3,093.72
Virco – furniture	3,275.30
Vision Service Plan – payroll deductions	230.74
Vocabulary/Spelling City – site license	297.00
Woodwind & Brasswind – music supply/equipment	3,189.98
Payroll – net (gross - \$152,703.95)	97,439.87

Lunch Fund bills

Community First Bank – FICA, taxes	395.16
Egan Supply Co – kitchen supply	14.75
HCHS Petty Cash – reimbursement	67.76
Holiday Inn Kearney – Nutrition Conference lodging	599.70
Debra Hubl – reimbursement	11.88
Natalie Maaske – reimbursement	12.88
Matrix Trust – annuity	85.00
HCS Retirement Acct – retirement	507.72
NE Department of Revenue – state taxes	10.65
Lisa Payne – reimbursements	43.19
Jessica Teeter – reimbursement	12.98
U.S. Bank – credit card	196.00
Payroll – net (gross - \$2,582.78)	2,036.95