

The Board of Education of the Hitchcock County Schools met June 11, 2018 at 7:00 PM at the Hitchcock County Jr/Sr High School. Present were board members O'Byrne, Hutto, Kolbet, Marks, and Rippen. Absent Scott. Also present were Superintendent Sattler and Peggy Fyn.

Vice-president Rippen called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Marks; seconded by Kolbet to excuse Scott. Aye votes Kolbet, Marks, O'Byrne, Rippen, and Hutto; nay votes none.

Before any further business, Vice-president Rippen asked for a moment of silence for the Day family.

Moved by Hutto; seconded by O'Byrne to approve the June 2018 regular meeting agenda as presented. Aye votes Marks, O'Byrne, Rippen, Hutto, and Kolbet; nay votes none.

No visitors were present.

Moved by Marks; seconded by O'Byrne to approve the consent agenda as presented. The consent agenda consisted of the following items. (1) Minutes of the May 2018 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$513,469.75 and lunch fund bills totaling \$8,126.87. (4) Other funds.

Superintendent Sattler presented the board with the 2018 policy updates. The board reviewed several policies and selected the options that pertained to the school district on those policies that had options.

Moved by Kolbet; seconded by Marks to revise board policies:

2002 (Organization of Board) amended with option 2 (If the board is split between two members, the officer will be determined by coin flip. The winning member will be the officer for the upcoming year unless the position changes by action of the board.),

2006 (Complain Procedures),

2007 (Reimbursement and Miscellaneous Expenditures),

2013 (Violation of Board Ethics),

3020 (Copyright Compliance),

3022 (Volunteers),

3023 (Electronic Records Management) amended with option 2 (The district will archive all Google Apps data with metadata intact, except for instant messaging which users determine to be transitory. Only the domain administrator or other designated individual will be able to retrieve electronic communication and other electronically stored information which has been vaulted.),

3025 (Returned Checks),

3040 (School Safety and Security) amended with option 1 (Memorials often create a visual reminder of a particular crisis that may reintroduce feelings of grief for students. Therefore, memorials may not be displayed anywhere on school premises. This policy is not intended to discourage the acceptance of memorial funds or specific items.),

3047 (Data Breach Response); as presented, and to adopt board policies;

3048 (Communicable Disease),

3049 (Drones and Unmanned Aircraft),

3050 (Technology in the Classroom); as presented. Aye votes O'Byrne, Rippen, Hutto, Kolbet, and Marks; nay votes none.

The board discussed the sale and/or disposal of surplus property. Moved by Kolbet; seconded by O'Byrne to designate the 1999 International bus, the 2001 Blue Bird bus, two gym fans, old gym and stadium speakers with the following prices for the sale of these items. The 1999 International bus for \$1000, the 2001 Blue Bird bus for \$1000, the gym fans for \$100 each, and all old gym speakers and stadium speakers for \$50. Aye votes Rippen, Hutto, Kolbet, Marks, and O'Byrne; nay votes none.

There were no Committee or Principal/AD reports.

Superintendent Sattler's report as follows: (1) The new AD is currently working on finalizing sports schedules. (2) The Member Engagement Director from NASB will meet with superintendents and board members at the Pizza Hut in McCook on Wednesday, June 13th at 11:30 AM for discussion and ideas. (3) Mr. Sattler will be attending the NASB School Law conference in Kearney on Friday, June 15th. (4) Additional letters were mailed to area contractors asking for bids on construction the greenhouse. (5) Gym floors at both sites will be refinished the end of June. (6) Mr. Sattler is searching for millings and costs for the parking lots at both sites.

Vice-president Rippen adjourned the meeting at 7:53 PM. The next board meeting will be held July 9, 2018 at 7:00 PM, at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Ted Rippen – Vice-president

Casha O'Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
Aflac – payroll deductions	174.74
American Electric Co – building supply	99.92
American Family Ins Co – payroll deductions	1,417.87
Award Emblem Mfg Co – NeSA testing awards	934.83
Blick Art Materials – art supply/equipment	4,510.43
Blue Cross Blue Shield – health insurance	41,699.61
Bosselman Energy – bus/building fuel	1,746.45
Brown & Saenger – paper	2,653.72
Carson-Dellosa Publishing – library supply	53.48
Classroom Direct – sped supply/equipment	75.82
Colonial Life – payroll deductions	139.56
Comfort Inn Kearney – PreK PBiS conference lodging	659.70
Community First Bank – FICA, taxes	36,499.56
Community Hospital – DOT physical	148.25
Creative Teaching Press – library supply	52.86
D&L Pest Control – pest control	110.00
Dans R Us – trash	154.50
Demco – library supply	70.22
Depreciation Reserve Fund – account transfer	200,000.00
Eakes Office Solutions – office supply/copier usage	2,712.88
Employee Benefit Fund – fund transfer	10,000.00
Essentra Specialty Tapes – library supply	67.64
ESU # 16 – workshop	75.00
Farmers Coop – building/bus fuel	3,075.36
Flinn Scientific – classroom supply/equipment	521.76
Follett School Solutions – library books	170.08
Gary's Inc – classroom supply	266.00
Great Plains Communications – phone bill	168.99
Green Turf Lawn Care – lawn services	1,261.31
HCHS Petty Cash – reimbursements	463.24
HCS – payroll deductions	445.00
HCS Flex Plan – donations	1,832.53
Hilltop Motel – district golf lodging	303.00
Hometown Leasing – copiers	384.70

Hot Lunch fund – lunch bills	1,510.53
Huskerland Prep Report – subscription	32.00
Ideal Laundry – custodial supply	82.03
JW Pepper – music supply	453.99
K-12 School Supplies – library supplies	115.88
KSB School Law – annual policy updates	750.00
Legal Shield – payroll deductions	112.60
MCI – long distance	45.82
Matrix Trust – annuities	4,890.00
Nasco – classroom supply	165.67
National Financial Services – payroll deductions	1,625.00
Nearpod Inc – classroom web site license	349.00
Nebraska Coaches Association – coaches clinic registrations/dues	120.00
HCS Retirement Acct – retirement	31,547.33
NE Department of Revenue – state taxes	5,002.07
NewzBrain Education – classroom web site license	408.00
Northwest Fire Extinguisher – inspections	146.00
New York Life Ins Co – payroll deductions	47.00
Optum – FSA fees	150.00
Principal Life Ins Co – disability	784.83
Pyramid School Products – office supply	51.91
Quill Corporation – classroom/office supply/furniture	822.21
R&W Repair – bus fuel/parts/labor	934.94
Really Good Stuff – library supply/sped equipment	126.76
rSchoolToday – activity scheduler software	250.00
S&S Worldwide – sped supply	34.24
Scholastic – library books	50.00
School Nurse Supply – nurse supply	242.00
School Specialty – art supply	56.53
Scoop Media – ads/printing	142.89
Southwest Public Power District – electric	2,037.71
HCS Student Activities Fund – account transfer	20,000.00
Teacher Discovery – classroom supply	87.15
The Thompson Co – custodial supply	1,419.50
Time For Kids – classroom supply	74.25
Trails West – bus/drivers ed fuel	847.21
Transportation Accessories – bus part	89.23
Trend Enterprises – library supply	48.83
UniFirst Corporation – custodial supply	147.32
U.S. Bank – credit card charges	2,303.11
Vanco – transaction fees	6.97
Village of Culbertson – water/sewage	123.51
Village of Trenton – water/sewage/trash/electric	2,971.99
VWR Sargent-Welch – classroom supply	198.38
Ward's Science – classroom supply	52.49
Woodwind & Brasswind – music supply/equipment	3,990.91
Yandas Music – music supply	30.00
Payroll – net (gross - \$170,627.40)	111,538.59

Lunch Fund bills

Bosselman Energy – kitchen supply	16.11
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Cash-Wa Distributing – food/supply	872.54
Colonial Life – payroll deduction	71.39
Community First Bank – FICA, taxes	684.74
Culligan Water Conditioning – salt	59.15
Dean Holding Co – milk	704.27
Terry Ellinger – lunch reimbursement	8.07
HCHS Petty Cash – reimbursements	59.57
Credit Management Services – payroll deductions	189.46
Hot Lunch Fund – payroll deductions	3.00
Ideal Linen – kitchen supply	107.02
Helena Janousek – lunch reimbursement	31.30
Matrix Trust – annuity	63.00
HCS Retirement Acct – retirement	829.37
NE School Nutrition Association – conference registrations	600.00
NE Department of Revenue – state taxes	34.73
Schmicks Market – food	72.97
HCS Student Activities Fund – money transfers for student bills	29.75
The Thompson Co – food/supply	543.30
Payroll – net (gross - \$4,284.82)	8,126.87