

The Board of Education of the Hitchcock County Schools met April 9, 2018 at 6:00 PM at the Hitchcock County Jr/Sr High School. Present were board members Kolbet, O'Byrne, Scott, Hutto, Marks, and Rippen. Also present were Superintendent Sattler, Principal Kershaw, N. Thiessen, W. Merrill, L. Smith, and Peggy Fyn.

President Scott called the meeting to order at 6:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Hutto; seconded by O'Byrne to approve the April 2018 regular meeting agenda as presented. Aye votes Rippen, Hutto, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

President Scott welcomed all visitors.

Moved by Marks; seconded by Kolbet to approve the consent agenda as presented. The consent agenda consisted of the following items. (1) Minutes of the March 2018 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$305,230.47 and lunch fund bills totaling \$12,734.90. (4) Other funds.

Superintendent Sattler presented the board with an addition to the 2017-2018 student handbook. The addition is to set a price for graduating seniors to be able to purchase their Chromebook if they have met the graduation requirements. The cost for seniors to purchase their Chromebook will be \$125 for the 2017-2018 school year. Moved by Rippen; seconded by Marks to accept the new addition, Chrome book purchase, to the 2017-2018 student handbook. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hutto; nay votes none.

Superintendent Sattler stated that Ms. McCarter is currently paid 3% of her base pay for assistant principal duties, and 10 additional contract days for the counselor position. Ms. McCarter consistently goes above and beyond her duties and Mr. Sattler would like to see a salary increase for her. Moved by Rippen; seconded by O'Byrne to give Ms. Debra McCarter 7% of her base salary for the assistant principal position and 5 more additional contract days starting in the 2018-2019 school year. Aye votes O'Byrne, Rippen, Hutto, Kolbet, Marks, and Scott; nay votes none.

Moved by Kolbet; seconded by Hutto to increase substitute teacher pay to \$115 per day for the 2018-2019 school year. Aye votes Rippen, Hutto, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Moved by O'Byrne; seconded by Kolbet to set high school ball games admission prices to \$5.00 for adults and \$3.00 for students for the 2018-2019 school year. Aye votes Hutto, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

Due to Hitchcock County Schools becoming an ACA large employer, the school is required to provide an EHA insurance option to eligible nine month employees beginning in the 2018-2019 school year. An eligible 9 month employee must have an average of 130 hours per month. The insurance option will be added to the classified handbook.

Moved by Hutto; seconded by Kolbet to accept the resignation, with thanks for years of service to the school, of Printha Fox at the end of the 2017-2018 school. Aye votes Marks, Scott, O'Byrne, Rippen, Hutto, and Kolbet; nay votes none.

Moved by Kolbet; seconded by Marks to approve John Kershaw's application for the early retirement incentive program as presented. Aye votes Scott, O'Byrne, Rippen, Hutto, Kolbet, and Marks; nay votes none. Mr. Kershaw's resignation will take effect on May 31, 2018.

Moved by Rippen; seconded by O'Byrne to approve a contract for Adam Wright as a junior/senior high math teacher for the 2018-2019 school year. Aye votes O'Byrne, Rippen, Hutto, Kolbet, Marks, and Scott; nay votes none.

Moved by Hutto; seconded by Scott to approve a contract for Randall Rath as a junior/senior high physical education teacher and strength coach for the 2018-2019 school year. Aye votes Rippen, Hutto, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Committee report as follows: Board member Rippen gave a review of keynote speakers and breakout sessions he attended at the NRCSA conference.

Principal/AD Kershaw's report as follows: (1) The elementary received a Nebraska Every Kid Healthy Week Mini-Grant. The school will receive a check for \$250 which they will use to plant a school garden. The produce from the garden will be used in the cafeteria next fall. (2) Pre-school roundup was held on April 6th; 11 students were enrolled. (3) Kindergarten roundup was held on April 6th; 10 students were enrolled. (4) High school sports physicals are May 3rd at 9:00 AM.

Superintendent Sattler's report as follows: (1) Maris Construction looked at the project at the elementary building. They will place a bid after an engineer looks at the project. (2) Mr. Sattler would like to commend Nate Acton for his work with our music program. The RPAC Instrumental Program was held at Wauneta and our band students did a great job representing the school. (3) Mr. Sattler also gave a review of the NRCSA conference. (4) The greenhouse will ship on April 16th. An ad has been placed for someone to construct the greenhouse. (5) The activity bus is finally off the assembly line. It is currently having an A/C unit placed and will be painted.

President Scott adjourned the meeting at 6:55 PM. The next board meeting will be held May 14, 2018 at 7:00 PM, at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O'Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
Aflac – payroll deductions	174.74
American Family Insurance Co – payroll deductions	1,417.87
Blue Cross Blue Shield – health insurance	41,699.61
Bosselman Energy – bus/building fuel	3,475.99
Colonial Life – payroll deductions	138.67
Community First Bank – FICA/taxes	37,351.99
CDI Computer Dealers – management software	560.00
Computer Informations Concepts – Infinite Campus renewal	6,756.00
D&L Pest Control – pest control	110.00
D&S Hardware – building supply	31.49
Dans R Us – trash	154.50
Diamond Vogel – paint	108.00
Dundy County Hospital – DOT physical	184.00
Eakes Office Solutions – office supply	130.00
Angie Englott – PBiS stipend	197.50
ESU #15 – contracted services	18,208.99
Farmers Coop – building/bus fuel/supply	7,334.49
Follett School Solutions – library books	209.80
Great Plains Communications – telephone bill	179.43
Hampton Inn-Kearney – conference lodging	99.95
HCHS Petty Cash – reimbursements	425.53
HCS – payroll deductions	445.82
HCS Flex Plan – contributions	1,832.53
Holiday Inn Lincoln Southwest – girls state basketball lodging	2,697.00
Holiday Inn Kearney – NRCSA lodging	399.80
Hometown Leasing – copiers	384.70
Hot Lunch Fund – payroll deductions	1,287.50
HW Wilson Co – periodical book	295.00

Ideal Laundry – custodial supply	36.88
Johnson Controls – roof unit repairs	1,617.99
Jones School Supply – awards	34.75
JW Pepper – music supply	56.99
Kittle’s Music – music supply	34.00
Beth Kollmorgen – music accompaniment	152.50
KSB School Law – legal services	44.00
Legal Shield – payroll deduction	133.53
Lou Kraus Music – equipment repair	34.00
Lou’s Sporting Goods – athletic equipment/supply	347.75
MCI – phone bill	46.12
Mead Lumber – building supply	53.96
MG Trust Company – annuities	4,890.00
Nebraska Notary Association – notary renewal	100.00
HCS Retirement Account – retirement	32,567.97
NE Department of Revenue – state taxes	5,084.96
NE DOL/Boiler Inspection Program – annual boiler certificates	96.00
NE FFA State Association – FFA State Convention Registrations	350.00
NWEA – MAP’s web software renewal	2,250.00
New York Life Ins Co – payroll deduction	47.00
Optum – FSA fees	150.00
Orscheln Farm & Home – building supply	37.32
Principal Life Ins Co – disability	784.83
Quality Urgent Care – DOT physical	135.00
Quill Corporation – furniture/supply	380.96
R&W Repair – bus fuel/parts/labor	2,024.05
RW Welding – building supply	153.00
Scantron Corporation – support	294.00
Scholastic Inc – library books	131.00
Scoop Media – ads/printing	150.77
Seven D Lockshop – keys	37.77
Southwest Public Power District – electric	1,756.13
The Instrumentalist Awards – music awards	44.00
The Thompson Co – custodial supply	364.81
Trails West – bus fuel	1,640.85
UniFirst Corporation – custodial supply	147.32
UNL – Ag Tech & Mechanics registration	64.00
US Bank – credit card	784.10
Vanco – transaction fees	10.82
Village of Culbertson – water/sewage	101.81
Village of Trenton – water/sewage/trash/electric	1,792.99
Vision Service Plan – payroll deductions	303.83
Payroll – net (gross - \$175,493.99)	116,508.26

Lunch Fund bills

Cash-Wa Distributing – food/supply	2,199.38
Colonial Life – payroll deduction	72.28
Community First Bank – FICA/taxes	822.33
Culligan Water Conditioning – salt	68.20
Dean Holding Company – milk	1,348.14
Food Distribution Program – commodities	92.25

Credit Management Services – payroll deduction	116.86
Hot Lunch Fund – payroll deduction	3.90
Ideal Linen – kitchen supply	75.34
MG Trust Company – annuity	67.00
HCS Retirement Account – retirement	903.30
NE Department of Revenue – state taxes	43.29
Schmicks Market – food	96.74
Jessica Teeter – reimbursement	18.54
The Thompson Co – food/supply	2,836.15
Payroll – net (gross - \$5,157.28)	3,971.20