

The Board of Education of the Hitchcock Country Schools met December 14, 2015 at the Hitchcock County Junior/Senior High School in Trenton. Present were board members Matson, Marks, Rippen, Scott, Kolbet, and Baker. Also present were Superintendent Apple, Principal Kershaw, the Hitchcock County News, and Peggy Fyn.

President Matson called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

President Matson moved Principal/AD Director Kershaw's report to before action items due to a coaching conflict. Moved by Scott; seconded by Baker to approve the December Regular Meeting Agenda as presented. Aye votes Baker, Kolbet, Marks, Scott, Matson, and Rippen; nay votes none.

There were no visitors.

Principal/AD Kershaw's report as follows: (1) A report on the AD conference attended November 7<sup>th</sup> – 9<sup>th</sup>. (2) The Elementary Christmas program is December 15<sup>th</sup> at 7 PM at the elementary. (3) The Jr/Sr High School Christmas program is December 17<sup>th</sup> at 7 PM at the high school. (4) School will be dismissed at the regular time on December 22<sup>nd</sup> for winter break; school resumes January 4<sup>th</sup>. (5) Congratulations to the quiz bowl team for placing 4<sup>th</sup> at Cambridge on November 9<sup>th</sup>. (6) The One-Act play received 7<sup>th</sup> at districts. (7) The blood drive at the elementary had 48 donors; the goal was 38. (8) The girls' basketball team placed 3<sup>rd</sup> and the boys' basketball team placed 7<sup>th</sup> at the Cattle Trail tournament. (9) The Brady Holiday tournament is set for December 28<sup>th</sup> & 29<sup>th</sup>. The girls play Anselmo-Merna at 1 PM, and the boys play Anselmo-Merna at 2:30 PM. (10) There are 12 out for wrestling. Zach Janousek is currently undefeated. (11) There is a teacher's in-service on January 18<sup>th</sup>.

Moved by Baker; seconded by Kolbet to approve the consent agenda. Aye votes Kolbet, Marks, Scott, Matson, Rippen, and Baker; nay votes none. (1) Minutes of the November 2015 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$288,398.05 and lunch fund bills totaling \$21,242.58. (4) Other funds.

Moved by Rippen; seconded by Baker to recognize the Hitchcock County Educators Association as the official bargaining unit for the 2017-2018 school year. Aye votes Marks, Scott, Matson, Rippen, Baker, and Kolbet; nay votes none.

Superintendent Apple presented findings from Rasmussen Mechanical on the old heat exchanger to the elementary. Moved by Rippen; seconded by Marks to hire Rasmussen Mechanical to repair the heat exchanger for \$4,903. Aye votes Scott, Matson, Rippen, Baker, Kolbet, and Marks; nay votes none.

Moved by Scott; seconded by Rippen to adopt board policies 6001-6018, with option 1 on policy 6006, Commencement Ceremony, as presented. Aye votes Matson, Rippen, Baker, Kolbet, Marks, and Scott; nay votes none.

Superintendent Apple reviewed Ameritas' terms for refinancing of the 2011 bonds.

Superintendent Apple presented the board with the final Aquestt rankings for the district, the junior/senior high, and the elementary.

President Matson reported to the board on the ongoing teachers' negotiations for the 2016-2017 school year.

Moved by Rippen; seconded by Marks to move into executive session at 7:59 PM to discuss administrative contracts. Aye votes Baker, Kolbet, Rippen, Marks, Scott, and Matson; nay votes none.

Moved by Baker; seconded by Rippen to move out of executive session at 8:59 PM. Aye votes Kolbet, Rippen, Marks, Scott, Matson, and Baker; nay votes none.

Moved by Baker; seconded by Kolbet to offer Superintendent Apple a 2% raise in salary and a one year roll over on his contract for the 2017-2018 school year. Aye votes Kolbet, Marks, Scott, Matson, and Baker; nay votes Rippen. Motion passes 5 to 1.

Moved by Rippen; seconded by Scott to offer Principal Kershaw a 5.5% increase in salary. Aye votes Marks, Scott, Matson, Rippen, Baker, and Kolbet; nay votes none.

President Matson appointed Scott, Rippen and Baker to a committee to address a new superintendent evaluation form.

Board member Rippen gave a report to the board on the NASB conference he attended in November.

Superintendent Apple's report as follows: (1) Superintendent Apple and Peggy Fyn will be attending an Affordable Health Care workshop in McCook on December 16<sup>th</sup>. (2) There has been one application for a Vo-Ag teaching position. (3) Krutsinger Construction has completed the concrete work at the secondary site. (4) A report on the NASB conference attended in November.

President Matson adjourned the meeting at 9:09 PM. The next board meeting will be held on January 11, 2016 at 7:00 PM, at the Hitchcock County Junior/Senior High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours of the meeting for items of an emergency nature. The meeting is open to the public.

Gary Matson – President

Michael Baker – Secretary

#### General Fund bills

|   |           |
|---|-----------|
| 20/20 Technologies – contracted services              | 3,164.00  |
| Accelerated Receivables Solutions – payroll deduction | 43.15     |
| AdvancED – Continuous Improvement workshop            | 425.00    |
| Aflac – payroll deduction                             | 233.45    |
| American Family Ins Co – payroll deduction            | 1,301.05  |
| Ameritas Life Ins Corp – payroll deduction            | 346.75    |
| Michael Apple – mileage/reimbursement                 | 390.19    |
| Blue Cross Blue Shield of NE – health insurance       | 38,402.96 |
| C-Clear Ice – ice                                     | 40.00     |
| Clinch Enterprises – building supply                  | 36.45     |
| Colonial Life – payroll deduction                     | 523.23    |
| Community First Bank – FICA, taxes                    | 36,684.27 |
| Country Inn & Suites – AD Conference lodging          | 89.00     |
| D&L Pest Control – pest control                       | 93.00     |
| Dans R Us – trash                                     | 154.50    |
| Diamond Vogel – One Act supply                        | 164.89    |
| Ebsco Information Services – periodicals              | 1,025.28  |
| Electric Specialties – faire alarm monitoring         | 300.00    |
| ESU #15 – contracted services                         | 13,806.50 |
| ESU #16 – contracted services                         | 259.25    |
| Farmers Coop – building/bus fuel/parts/supply         | 5,573.57  |
| Fastenal – building supply                            | 23.63     |
| First State Bank – lease purchase repayment           | 10,543.98 |
| Follett School Solutions – library books              | 1,511.40  |
| Great Plains Communications – phone bill              | 98.28     |
| Green Turf – winterize sprinkler systems              | 300.00    |
| Harris School Solutions – tax forms/checks            | 597.78    |
| HCS Petty Cash – reimbursement                        | 663.01    |
| HCS – payroll deduction                               | 220.00    |
| HCS Flex Plan – contributions                         | 1,488.35  |
| Lori Hilker – accompaniment                           | 35.00     |

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| Credit Management Services – payroll deduction   | 151.20     |
| Hitchcock County Treasurer – rental taxes        | 787.82     |
| Hot Lunch Fund – payments                        | 1,425.59   |
| Ideal Laundry – custodial supply                 | 97.29      |
| JMGR Financial – payroll deduction               | 44.98      |
| Jostens – diplomas                               | 100.42     |
| John Kershaw – mileage                           | 136.85     |
| Kildare Lumber – One Act supply                  | 180.23     |
| Beth Kollmorgen – accompaniment                  | 10.00      |
| KSB School Law – legal services                  | 1,748.32   |
| Legal Shield – payroll deductions                | 159.43     |
| McGraw Hill School – textbook                    | 78.00      |
| MCI – long distance                              | 73.72      |
| MG Trust – annuities                             | 3,164.54   |
| Mid-America Research Chemical – custodial supply | 463.07     |
| HCS Retirement Acct – retirement                 | 32,602.72  |
| NE Department of Revenue – state taxes           | 4,732.57   |
| New York Life Ins – payroll deduction            | 47.00      |
| O’Brien Electric – electric work                 | 660.30     |
| Optum Health – FSA fees                          | 150.00     |
| Plains Equipment Group – snow broom repairs      | 1,537.05   |
| Principal Life Ins Co – disability               | 753.91     |
| Quill Corp – guidance/office supply              | 362.97     |
| R&W Repair – bus fuel/parts/labor                | 1,256.39   |
| Renaissance Learning – STAR reading extra seats  | 22.00      |
| Schamel’s Auto Supply – bus supply               | 252.81     |
| Scoop Media – ads/printing                       | 136.75     |
| Southwest Public Power District – electric       | 2,495.77   |
| NE State Education Assoc – dues                  | 1,304.05   |
| The Thompson Co – custodial supply               | 422.17     |
| Top Office – copiers/office supply               | 542.48     |
| Trails West – bus fuel                           | 1,978.38   |
| Transportation Accessories – bus supply          | 31.50      |
| Twin City Roofing – roof drain seal repair       | 468.80     |
| UniFirst Corp – custodial supply                 | 68.76      |
| U.S. Bank – credit card                          | 1,868.29   |
| Village of Culbertson – water/sewage             | 74.73      |
| Village of Trenton – water/sewage/electric/trash | 2,606.27   |
| Virco – desk                                     | 238.32     |
| Payroll – net (gross - \$164,762.67)             | 106,624.68 |

Lunch Fund bills

|   |          |
|---|----------|
| Accelerated Receivables Solutions – payroll deduction | 114.60   |
| Cash-Wa Distributing – food                           | 3,419.84 |
| Colonial Life – payroll deduction                     | 63.38    |
| Community First Bank – FICA, taxes                    | 1,050.47 |
| Dean Holding Co – milk                                | 1,473.99 |
| Food Distribution Program – commodities               | 2,170.78 |
| HCHS Petty Cash – reimbursement                       | 15.88    |
| Hot Lunch Fund – payroll deduction                    | 4.36     |
| Debra Hubl – reimbursement                            | 32.82    |
| Ideal Laundry – kitchen supply                        | 70.75    |
| JMGR Financial – payroll deduction                    | 119.48   |
| MG Trust Co – annuities                               | 78.74    |

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|---|----------|
| NE Retirement Acct – retirement             | 1,084.76 |
| NE Department of Revenue – state taxes      | 73.15    |
| Schmicks Market – food                      | 804.47   |
| Snell Service – refrigerator repair         | 655.00   |
| The Thompson Co – food/supply               | 5,614.51 |
| Willis Boot & Outerwear – kitchen equipment | 288.61   |
| Payroll – net (gross - \$5,708.24)          | 4,106.99 |