

The Board of Education of the Hitchcock County Schools met December 10, 2018 at 6:00 PM at the Hitchcock County Jr/Sr High School. Present were board members Kolbet, Marks, Scott, O'Byrne, and Hutto; absent Rippen. Also present were Superintendent Sattler, Principal Tines, Linnette Kisker from Bentley & Kisker PC, Mr. Rahrs, and Peggy Fyn.

President Scott called the meeting to order at 6:02 PM. Notice of the board's adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given.

Moved by Marks; seconded by Hutto to excuse Rippen. Aye votes Marks, Scott, O'Byrne, Hutto, and Kolbet; nay votes none.

Moved by O'Byrne; seconded by Kolbet to approve the December 2018, Regular Meeting Agenda as presented. Aye votes Scott, O'Byrne, Hutto, Kolbet, and Marks; nay votes none.

President Scott welcomed visitors.

Moved by Kolbet; seconded by O'Byrne to approve the consent agenda as presented. Aye votes O'Byrne, Hutto, Kolbet, Marks, and Scott; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the November 2018 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$336,642.49 and lunch fund bills totaling \$18,442.31. (4) Other funds.

Linnette Kisker representing Bentley & Kisker, PC, presented the board with the 2017-2018 school audit report. Mrs. Kisker reviewed pertinent information and answered all questions. Moved by Marks, seconded by Kolbet to approve the 2017-2018 Hitchcock County Schools Audit Report as presented. Aye votes O'Byrne, Marks, Hutto, Scott, and Kolbet; nay votes none.

After discussion Board members took no action on the Early Retirement Incentive program for the 2018-2019 school year.

Moved by Kolbet; seconded by Hutto to move into executive session to discuss Superintendent Sattler's evaluation at 6:41 PM. Aye votes Kolbet, Marks, Scott, O'Byrne, and Hutto; nay votes none.

Move by Kolbet; seconded by Hutto to move out of executive session at 7:34 PM. Aye votes Marks, Scott, O'Byrne, Hutto and Kolbet; nay votes none.

Moved by Kolbet; seconded by O'Byrne to extend Superintendent Sattler's contract through the 2020-2021 school year. Aye votes Hutto, Kolbet, Marks, Scott, and O'Byrne; nay votes none.

Committee report as follows: The negotiations committee met with the teacher's association committee to discuss negotiations for the 2019-2020 school year. The teacher's committee presented the board committee with their proposals. The board's negotiations committee will meet to discuss the proposals and possible counter offers.

Principal Tines' report as follows: (1) Southwest Nebraska Health Department sponsored handwashing stations on November 7<sup>th</sup>. (2) The Veterans Day program was held November 12<sup>th</sup>. (3) The high school FFA read to students at the elementary. (4) The high school One Act performed for elementary students and staff on November 16<sup>th</sup>. (5) The Blue Ribbon ceremony was held November 20<sup>th</sup>. (6) Elementary students hosted a blood drive on December 3<sup>rd</sup>. (7) The music concert will be held December 13<sup>th</sup>. (8) Teachers will have a PBiS in-service on December 21<sup>st</sup>.

There was no activities director report.

Superintendent Sattler's report as follows: (1) Thank you to board members for attending the Blue Ribbon ceremony. (2) A brief report on speakers and breakout sessions at the NASB Conference November 14<sup>th</sup> through 16<sup>th</sup>. (3) There have been no buyers for the Van Hool, so the yearly inspection will be completed and it will be used as necessary as a second vehicle for activities. (4) There will be an ESU 15 & 16 board member workshop in North Platte on January 23<sup>rd</sup>. (5) School will be dismissed at noon on January 9<sup>th</sup> for the school to host the RPAC Quiz Bowl. (5) Christmas break will be December 21<sup>st</sup> through January 7<sup>th</sup>.

President Scott adjourned the meeting at 7:46 PM. The next board meeting has been changed to **January 7, 2019** at 6:00 PM at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O’Byrne – Secretary

General fund bills

Academic Hallmarks – quiz bowl supply	134.00
Accelerated Receivables Solutions – payroll deduction	855.38
Aflac – payroll deductions	341.14
American Electric – building supply	299.76
American Family Insurance Co – payroll deductions	2,223.71
Arctic Glacier USA – athletic supply	39.90
Awards Unlimited – athletic supply	56.00
Glenda Bierfreund – contracted services	483.90
Blick Art Materials – art supply	57.28
Blue Cross Blue Shield – health insurance	45,790.34
Bosselman Energy – bus/building fuel	5,442.35
Calloway House – library supply	74.92
Colonial Life – payroll deduction	59.15
Community First Bank – FICA/taxes	39,901.83
Community Hospital – CDL physical	152.75
CDI Computer Dealers – Chromebooks	1,102.50
D&L Pest Control – pest control	110.00
Dans R Us – trash	162.00
Eakes Office Solutions – custodial supply	252.36
Ebsco Information Services – library periodicals	595.36
ESU #15 – contracted services	36,330.28
ESU #16 – contracted services	194.13
Farmers Coop – bus fuel/parts/labor	1,460.45
Ginn’s Lakers North Shore – PTC meal	634.50
Grafel Construction – snow removal	125.00
Great Plains Communications – phone bill	206.75
HCHS Petty Cash – reimbursements	259.59
HCS Flex Plan – contributions	1,284.19
Credit Management Services – payroll deduction	171.62
Hometown Leasing – copiers	384.70
Hot Lunch Fund – lunch bills	2,279.00
Ideal Laundry – custodial supply	85.32
IXL Learning – site license	2,238.00
Johnson Controls – services/supplies	1,264.71
John Kershaw – reimbursement	5.95
KSB School Law – legal fees	80.00
Legal Shield – payroll deductions	133.53
MCI – long distance	46.82
Mead Lumber – building supply	2.39
Matrix Trust – annuities	4,557.00
Mid-American Research Chemical	245.40
HCS Retirement Acct – retirement	35,003.23
NE Safety Center – Level 2 class	125.00
NE Department of Revenue – state taxes	5,402.85

NE FFA State Association – membership	1,120.00
New York Life Ins Co – payroll deduction	47.00
Optum – FSA fees	150.00
ORC Direct – library supply	150.10
Orscheln Farm & Home – shop equipment	54.99
Principal Life Ins Co – disability insurance	829.49
Promaxima Manufacturing – weight equipment	3,212.00
Quill Corporation – office/guidance supply	699.88
R&W Repair – bus fuel/supply labor	1,127.67
Red Willow County Clerk – election services	100.00
Scantron Corporation – office supply	288.05
Seven D Lock – bus keys	9.04
Southwest NE Physical Therapy – contracted services	309.43
Southwest Public Power District – electric	892.00
Special Building Fund – payroll deductions	445.00
U.S. Postal Service – stamped envelopes	1,799.85
HCS Student Activity Fund – reimbursement	45.92
The Thompson Co – custodial supply	930.93
Michael Tines – reimbursement	132.72
Trails West – bus fuel	2,270.65
Transportation Accessories Co – bus parts	211.99
UniFirst Corporation – custodial supply	283.53
U.S. Bank – credit card	3,667.18
Vanco – transaction fees	36.54
Village of Culbertson – water/sewage	99.95
Village of Trenton – water/sewage/trash/electric	2,465.93
Vision Service Plan – payroll deductions	336.85
Spelling City – software license	13.50
Wagner – bus labor	74.50
David Wimer – reimbursement	13.87
Payroll – net (\$188,544.96)	124,032.04

#### Lunch fund bills

Aflac – payroll deductions	90.65
Cash-Wa Distributing – food/supply	3,798.61
Colonial Life – payroll deduction	23.75
Community First Bank – FICA/taxes	1,168.36
Culligan Water Conditioning – salt	50.10
Dean Holding Company – milk	2,479.39
Hot Lunch Fund – lunch bill	40.95
Ideal Laundry – kitchen supply	93.45
Matrix Trust – annuities	122.00
HCS Retirement Account – retirement	925.93
NE Department of Revenue – state taxes	73.65
Schmicks Market – food	547.35
The Thompson Co – food/supply	3,590.92
Vision Service Plan – payroll deductions	21.07
Payroll – net (\$6,899.91)	5,416.13