

The Board of Education of the Hitchcock County Schools met July 8, 2019 at 7:00 PM at the Hitchcock County Jr/Sr High School. Present were board members Scott, O’Byrne, Marks, Kolbet, Rippen, and Hagan. Also present were Superintendent Sattler, Principal Tines, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given.

Moved by Rippen; seconded by O’Byrne to approve the July 2019 regular meeting agenda. Aye votes Marks, Scott, O’Byrne, Rippen, Hagan, and Kolbet; nay votes none.

There were no visitors present.

Moved by Marks; seconded by Kolbet to approve the consent agenda as presented. Aye votes Scott, O’Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the June 2019 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$562,512.77 and lunch fund bills totaling \$3,962.77. (4) Other funds.

Superintendent Sattler presented the board with 2019 policy updates. The board reviewed the policies and selected any options that pertained to the school district on those policies with options. The board asked for clarification on Policy 3052 (Leasing Personal Property) and 3000 Form – General Facility Use Application; these are tabled to the August 2019 regular board meeting.

Moved by Kolbet; seconded by Hagan to revise policies as presented:

2002 (Organization of the Board)

2006 (Complaints)

2014 (Relationship with District Legal Counsel)

3003.1 (Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds)

3004.1 (Fiscal Management for Purchasing and Procurement Using Federal Funds)

3016 (Use of Tobacco Products) Option 2 – “The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property at any time.”

3028 (Sex Offenders) removing paragraph 2 which deals with notification

3039 (Threat Assessment and Response) – Option 3 – “Law Enforcement Unit (which is the district administration); Superintendent as Primary Decision Maker.

3046 (Animals at Schools) Option 1 which requires written permission of the superintendent or his or her designee

3053 (formally 4001 – Nondiscrimination)

Aye votes O’Byrne, Rippen, Hagan, Kolbet, Marks, and Scott; nay votes none.

Moved by Marks; seconded by Kolbet to adopt new policies 2017 (Indemnification and Liability Insurance) and 3054 (Law Enforcement Unit) naming Superintendent Sattler, Principal Tines, Assistant Principal McCarter, and the Hitchcock County Sheriff’s Department as the Law Enforcement Unit; as presented. Aye votes Rippen, Hagan, Kolbet, Marks, Scott, and O’Byrne; nay votes none.

Superintendent Sattler presented the board with a proposal from Samway Floor Covering & Furniture for carpet and labor for \$8,050.00, for the band room at the high school site. Moved by Kolbet; seconded by O’Byrne to approve Samway Floor Covering & Furniture proposal to carpet the high school band room for \$8,050.00 to be paid out of the Special Building Fund. Aye votes Hagan, Kolbet, Marks, Scott, O’Byrne, and Rippen; nay votes none.

Superintendent Sattler presented the board with a proposal from CS Construction for \$6,575.00 to enclose the south side entrance area of the high school for storage purposes. Mr. Sattler stated that no other proposals were sent. Moved by Rippen; seconded by Marks to accept the proposal from CS Construction for \$6,575.00 to enclose the south side

entrance area of the high school to be paid out of the Special Building Fund. Aye votes Kolbet, Marks, Scott, O’Byrne, Rippen, and Hagan; nay votes none.

As there were no proposals for the west bathroom remodel project at the elementary, this action item was tabled to the August 2019 regular board meeting. The board instructed Superintendent Sattler and Principal Tines to reach out to various construction companies.

Principal Tines presented the board with a proposal from Sterling West for \$7,563.00 for playground equipment for the elementary. The board questioned part of the proposal and instructed Mr. Tines to get clarification on this item. This action item has been tabled to the August 2019 regular board meeting.

Superintendent Sattler presented the board with a proposal from Wagner Chevrolet to purchase a suburban. The board instructed Mr. Sattler to get proposals from other dealers. This action item was tabled to the August 2019 regular board meeting.

Moved by Rippen; seconded by Kolbet to declare the following items surplus:

- a. Weight equipment (leg press, power runner, bench press, curl station, 4 plate holders
- b. Four old Apple computers
- c. Eight tube style TV’s
- d. 1 volleyball standard system with net
- e. Three TV carts

Aye votes Scott; O’Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none. The board instructed Superintendent Sattler to get the best offer on the equipment and gave him the authority for disposal.

There was no committee report.

Principal Tines’ report as follows: (1) Attended a NDE Adviser Workshop at ESU 15 on June 11<sup>th</sup>. (2) The elementary gym floor was refinished on June 25<sup>th</sup>. (3) Para’s are coming in on July 24<sup>th</sup> to paint games on the playground. (4) There will be a PBiS meeting at the elementary on July 29<sup>th</sup>. (5) Will attend Admin Days, July 31<sup>st</sup> - August 2<sup>nd</sup>. (5) Mary Hagan has been hired as a para.

AD report as follows: (1) Kylee Forch resigned as the high school volleyball coach. Lisa Faimon will be the head volleyball coach for the upcoming season. (2) The high school gym floor has been refinished and will be closed for use until fall sports practice starts. (3) The schedules are set for the 2019-2020 school year.

Superintendent Sattler’s report as follows: (1) He will be attending an NDE budget workshop in North Platte on July 23<sup>rd</sup>. (2) Admin Days are July 31<sup>st</sup> – August 2<sup>nd</sup>. (3) Will be interviewing an applicant for the assistant cook position at the Jr/Sr High School.

President Scott adjourned the meeting at 8:37 PM. The next board meeting will be held August 12, 2019 at 7:00 PM at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O’Byrne - Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
American Family Insurance Co – payroll deductions	2,223.71
Blick Art Materials – classroom supplies	221.13

Blue Cross Blue Shield – health insurance	45,341.09
Bosselman Energy – building fuel	2,419.51
BSN Sports – PE supply	313.38
Cannon Sports – classroom supply	6.36
Colonial Life – payroll deductions	81.32
Community First Bank – FICA/taxes	35,368.22
CDI Computer Dealers – Chromebooks	10,910.00
Computers Etc – computer supply	129.85
Creative Teaching Press – library supply	6.49
D&L Pest Control – pest control	110.00
Dans R Us – trash	162.00
Demco Inc – library supply	278.91
Depreciation Reserve – fund transfer	200,000.00
Diamond Vogel – paint/supplies	385.69
Eric Armin – classroom supplies	300.19
eFile Cabinet Inc – renewal	460.00
Employee Benefit Fund – fund transfer	10,000.00
ESU #15 – contracted services	19,817.70
Farmers Coop – grounds fuel	70.31
Flinn Scientific – classroom supply	169.70
Follett School Solutions – library books/textbooks	921.67
Great Plains Communications – phone bills	718.29
HCHS Petty Cash – reimbursements	774.08
HCS Flex Plan – contributions	1,284.19
Holiday Inn Kearney – conference/workshop lodging	299.85
Hometown Leasing – copiers	384.70
Hot Lunch Fund – fund transfer	10,000.00
Houghton Mifflin – Go Math subscription	2,973.40
Ideal Laundry – custodial supply	24.00
IXL Learning – web subscription	6,607.00
KSB School Law – policy updates	750.00
Lakeshore Learning Materials – classroom supply	484.01
Learning Wrap-Ups – classroom supply	33.81
Legal Shield – payroll deductions	112.60
Lord’s Inc – washer	475.00
McCook Gazette – ad	91.80
MCI – long distance	49.15
Matrix Trust Company – annuities	4,587.00
Mystery Science – web based software	449.00
NASCO – classroom supply	119.90
National Art & School Supplies – classroom supply	308.48
HCS Retirement Account – retirement	30,172.78
NE Department of Revenue – state taxes	5,161.84
Northwest Fire Extinguishers – inspections/replacements	993.50
New York Life Ins – payroll deduction	53.00
Optum – FSA fees	150.00
ORC Direct – classroom supplies	283.60
Principal Life Ins Co – disability	829.76
Pyramid School Products – classroom supplies	961.34
Quill Corp – office/guidance supplies	465.38
R&W Repair – fuel/parts/labor	221.56
Rainbow Resource Center – classroom supplies	12.98

Renaissance Learning – subscription renewal	5,999.50
SchoolMart – classroom equipment	171.11
School Mate – guidance supply	643.00
School Specialty – classroom supplies	779.75
Scoop Media – ads/printing	273.60
Sinners Paint – bus labor	180.00
Southwest Public Power District – electricity	1,912.00
Special Building Fund – payroll deductions	445.00
Staples Business Advantage – classroom supplies	245.86
Student Activity Fund – fund transfer	30,000.00
Therapy Shoppe – Sped supplies	33.47
The Thompson Co – custodial supply	434.42
The TV Teacher – Sped AV	189.58
Trails West – fuel	363.04
Joni Unger – professional days reimbursements	196.88
UniFirst Corporation – custodial supply	189.49
U.S. Bank – credit card	4,130.21
Village of Culbertson – water/sewage	28.90
Village of Trenton – water/sewage/trash/electric	2,362.92
Virco – furniture	4,218.54
Vision Service Plan – payroll deduction	283.46
Vocabulary City – Tier I subscription	310.50
Weathercraft Co – leak repair	170.15
Zoro Tools – Sped supplies	99.40
Payroll – net (gross - \$161,144.17)	106,158.76

#### Lunch Fund bills

Lisa Arp – reimbursements	200.19
Community First Bank – FICA/taxes	398.22
Culligan Water Conditioning – salt	29.90
Holiday Inn Kearney - conference lodging	599.70
Debra Hubl – reimbursement	13.08
Ideal Laundry – kitchen supply	36.09
Valerie Loghry – reimbursement	11.48
Natalie Maaske – reimbursement	13.48
Matrix Trust Co – annuity	86.00
HCS Retirement Account – retirement	511.63
NE Department of Revenue – state taxes	10.30
Payroll – net (gross - \$2,602.65)	2,052.70