

The Board of Education of the Hitchcock County Schools met June 10, 2019 at 5:30 PM at the elementary in Culbertson, then moved on to the Jr/Sr High School in Trenton to tour the grounds and facilities at both sites. Board members present were Hagan, Kolbet, Marks, O'Byrne, Scott, and Rippen. Also present were Superintendent Sattler, Principal Tines, and Dave Wimer. Peggy Fyn joined them at the Jr/Sr High School.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given.

Moved by Kolbet; seconded by O'Byrne to approve the June 2019 Regular Meeting Agenda as presented. Aye votes Hagan, Kolbet, Marks, Scott, O'Byrne, and Rippen; nay votes none.

There were no visitors present.

Moved by Rippen; seconded by Kolbet to approve the consent agenda as presented. Aye votes Kolbet, Marks, Scott, O'Byrne, Rippen, and Hagan; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the May 2019 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$297,817.78 and lunch fund bills totaling \$11,038.29. (4) Other funds.

Superintendent Sattler presented the board with a 2019/20 School District Budget Timeline from the Nebraska Department of Education. Mr. Sattler reviewed all the funds the school district has, their purposes, and what the levy limits are if applicable. Mr. Sattler reviewed the balances of each district fund and explained cash reserves. Mr. Sattler reviewed Hitchcock County Schools' state aid, levy, and valuation history.

Strategic Planning Discussion Items as follows:

- a. Personnel needs – there are currently 27.5 certificated personnel and a total of 9 paras. The board members reviewed the Retirement Incentive Plan.
- b. Curriculum Instruction & Learning – Kelly Erickson from ESU #15 has been leading a standards review of English/Language Arts.
- c. Building & Grounds – at the elementary site the bids will be taken for the remodel of the bathrooms by the gym. Mr. Tines is looking at more ADA accessible playground equipment. At the Jr/Sr High site bids will be taken for enclosing the south side of the entryway area for possible storage space. The crows nest at the football/track field will be extended.
- d. Technology Needs – Chromebook for 1 on 1 at the high school have been ordered for the incoming freshmen. There was also more ordered for the elementary classrooms.
- e. Transportation Needs – Bus count and age is good. Will be looking at prices of Suburbans around August to get into a rotation with them.

There was no committee report.

Principal Tines' report as follows: (1) May 4<sup>th</sup> there were mini classes with several different themes. (2) May 15<sup>th</sup> was 6<sup>th</sup> grade orientation at the junior high, and Kindergarten graduation. (3) May 16<sup>th</sup> the elementary students gave the high school state track qualifiers a sendoff, then attended a movie in McCook for the PBiS field trip. (4) May 20<sup>th</sup> Kelly Erickson had a SAT/MTSS presentation. (5) May 25<sup>th</sup> the Class of '69 toured the elementary building. (6) June 4<sup>th</sup> PBiS Tier 1 training in North Platte. (7) June 7<sup>th</sup> SWIS Data Training in North Platte. (8) Summer school stats June 10<sup>th</sup> for 3 weeks, from 8:30-11:30 AM. There are 2 teachers and a para working with approximately 20 students. (9) June 11<sup>th</sup>, NDE workshop at ESU #15.

There was no AD report.

Superintendent Sattler's report as follows: (1) End of year reports for the NDE are in progress. (2) Will be attending an ESU #15/Advisor workshop. (3) Board members were given an NASB Legislative Notes handout.

President Scott adjourned the meeting at 8:34 PM. The next board meeting will be held July 8, 2019 at 7:00 PM at the Hitchcock County Jr/Sr High School. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President

Casha O'Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
ACT – assessments	299.00
Aflac – payroll deductions	341.14
American Electric – building supply	84.00
American Family Ins Co – payroll deductions	2,223.71
Amsterdam Printing – office supply	296.36
Arctic Glacier USA – ice	63.19
Award Emblem Mfg Co – activity awards	500.89
B.E. Publishing – textbooks	1,735.50
Blick Art Materials – classroom supplies	304.98
Blue Cross Blue Shield – health insurance	46,533.21
Bosselman Energy – bus/building fuels	3,434.61
Carson-Dellosa Publishing – library supply	100.85
Colonial Life – payroll deductions	81.91
Community First Bank – FICA/taxes	37,841.55
Creative Teaching Press – library supply	97.07
D&L Pest Control – pest control	110.00
D&S Hardware – grounds supply	35.90
Dans R Us – trash	162.00
Diamond Vogel – building supplies	784.41
Educational Innovations – classroom supply	20.90
Duraco Specialty Tapes – classroom/library supply	99.05
Farmers Coop – bus fuel	602.18
Follett School Solutions – library books	498.52
Great Plains Communications – phone bills	709.53
Green Turf Lawn Care – sprinkler system repairs	130.00
HCHS Petty Cash – reimbursements	570.22
HCS – payroll deductions	3.35
HCS Flex Plan – contributions	1,284.19
Credit Management Services – payroll deductions	234.23
Hometown Leasing – copiers	384.70
Hot Lunch fund – lunch bills/reimbursements	1,790.55
Ideal Laundry – custodial supply	85.32
Johnson Controls – repairs	4,485.86

Jones School Supply – awards/medals	356.81
Jostens Inc – medals	100.57
JW Pepper – music supply	595.98
Beth Kollmorgen – accompaniment	687.75
KSB School Law – legal fees	140.00
Legal Shield – payroll deductions	112.60
MCI – long distance	46.51
Mead Lumber – building supply	8.40
Matrix Trust Company – annuities	4,607.00
Mid-American Research Chemical – custodial supply	484.74
Midwest Alarm Services – parts/service	59.70
Missouri Turf Paint – grounds supply	1,839.74
HCS Retirement Acct – retirement	33,574.92
NE Department of Revenue – state taxes	5,107.20
New York Life Ins Co – payroll deduction	56.97
Optum – FSA fees	150.00
Paper101 – paper	1,044.44
Pearson Education – textbooks	3,128.79
Principal Life Ins Co – disability	829.76
Quill Corporation – office supply	309.18
R&W Repair – bus fuel/parts/labor	824.00
Really Good Stuff – library/classroom supply	202.56
Ribbons Galore – PE supply	359.98
RPAC – ACT medals	22.65
S&S Worldwide – classroom supply	10.75
Scantron Corporation – support renewal	150.00
Scholastic – library books	263.75
Scoop Media – ads/printing	188.05
Scottie’s Potties – athletic rental	410.00
Southwest Public Power District – electric	1,497.61
Special Building Fund – payroll deductions	445.00
Swank Motion Pictures – off site movie license	250.00
Teacher Created Resources – library supply	100.84
The Thompson Co – custodial supply	1,280.94
Trails West – fuel	1,241.50
Trend Enterprises – library supply	69.42
UniFirst Corp – custodial supply	188.08
Unitech – custodial supply	958.00
U.S. Bank – credit card	4,287.55
Vanco – transaction fees	14.70
Village of Culbertson – water/sewage	121.03
Village of Trenton – electric/water/sewage/trash	3,152.91
Vision Service Plan – payroll deductions	303.14
Yandas Music – equipment repairs	98.50
Payroll – net (gross - \$179,705.99)	119,042.88

## Lunch Fund bills

Aflac – payroll deduction	90.65
Stephanie Apple – payment reimbursement	51.75
Cash-Wa Distributing – food/supply	2,226.75
Colonial Life – payroll deduction	27.61
Community First Bank – FICA/taxes	937.50
Todd Cooper – payment reimbursement	147.55
Dean Holding Co – milk	969.74
HCHS Petty Cash – reimbursement	49.34
Robert Horinek – payment reimbursement	34.80
Hot Lunch fund – lunch bill	23.25
Nathan Hoyt – payment reimbursement	6.20
Debra Hubl – reimbursement	2.70
Ideal Laundry – kitchen supply	96.33
Jennifer Jones – payment reimbursement	66.90
Fred Kehler – payment reimbursement	76.40
Crystal Lakey – payment reimbursement	74.65
Matrix Trust Co – annuity	99.00
HCS Retirement – retirement	1,169.89
NE Department of Revenue – state taxes	56.06
Schmicks Market – food	131.43
HCS SAF – payment transfer	55.00
The Thompson Co – food/supply	63.36
Payroll – net (gross - \$5,951.31)	4,581.43